# **Student Conduct Process**

When appropriate, a Student Conduct Process occurs to address alleged violations of the Student Code of Conduct.

## **Incident of Concern**

WMU learns of incident. If there is a possible policy violation, student if notified of the concern and alleged policy violation(s).

# Pre-Hearing Meeting (90min)

An initial meeting is scheduled around the student's class schedule to discuss the student conduct process, review the report/evidence, and alleged policy violation(s). Student can request witnesses and a support person for the hearing.

## Hearing (60min)

A hearing is scheduled around the student's class schedule for the student to share their perspective/provide evidence on the incident. Student/witnesses are asked questions so staff can better understand the incident and whether the policy(ies) was violated.

#### After the Hearing

Staff determine if it's more likely than not that student violated policy(ies). If student is found responsible for policy violation(s), appropriate sanction(s) is assigned. Student receives a letter with the outcome of the hearing.

## **Outcome Accepted/Appealed**

If student accepts the decision they are expected to complete all assigned sanctions. If student would like to appeal the decision, they may do so within 5 university business days. Appeals are reviewed and a students' are notified of the final decision.

## Sanctions/Record Keeping

All assigned sanctions are expected to be completed. Sanctions not completed by the assigned due date will result in a hold on the student's account. Incident and related policy violation(s) and sanction(s) will be recorded in the student's conduct record.

\*On average, the Student Conduct Process takes about 2-3 weeks from incident to final outcome (potentially longer for appeal) with an additional 2-3 weeks to complete assigned sanctions.