

**WMU Faculty Senate
Campus Planning and Finance Council (CPFC)
Charges for 2023-24**

John Jellies will serve as the Faculty Senate Executive Board representative on CPFC

In addition to its specific responsibilities listed in the Campus Planning and Finance Council's role statement and the work of its standing committees including but not limited to the Transportation Committee, the Faculty Senate Executive Board charges the CPFC to consider, as a committee of the whole or through the appropriate committees or task forces, the following:

1. Explore Strategic Resource Management budget model implementation and its impact on individual Colleges, Departments, and Programs. Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.
2. Review, provide input, and report on the campus master plan and construction projects that are in the various stages of planning or implementation. Review and assess the need for and amount of deferred maintenance across all WMU buildings and campuses. Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.
3. Investigate, evaluate, and report on the current processes for WMU enrollment forecasting to understand its impact on recruitment and retention. Explore the impact of any significant disparities between forecasted and actual enrollment numbers and the effect on University, College, and/or Department budgets. Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.
4. Review and report on University efforts to positively impact recruitment and retention. A focus area should include a review of Financial Aid budget packaging and guidelines. Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.
5. Review and report on the University's Information Security and Information Technology Interruption policies, practices, and recovery plans. Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.
6. Review the scope and description of the council's role statement and assess the effectiveness of the council's practices.
7. At the annual April CPFC meeting, the council members must review the draft year-end report, to be submitted to the Faculty Senate office, by the council chair no later than June 30.
8. Address any continuing or outstanding issues or initiatives as directed by the Faculty Senate Executive Board, members of the council, faculty, and/or academic administrators. Conclude the initiative by producing a report to the Executive Board or a Memorandum of Action.

NOTE: The CPFC will seek information from the offices of the Vice President for Business and Finance, Facilities Management and University Budgets and Financial Planning to maintain communications with those offices on issues directly related to them. Council recommendations are to be submitted to the Executive Board in the form of a memorandum of action (MOA) on which the recommendation(s) is/are stated. Any draft MOAs requested by the Executive Board should be submitted using the MOA template.

The CPFC chairperson shall provide a written report of the council's accomplishments and progress for the year; list the above charges noting each item's progress and current status; any other activities undertaken; and draft charges for the 2024-25 academic year, no later than June 30, 2024.