How to use the MCC Media Center

Step 1:

Don’t Panic. Just follow this guide.

Step 2:

Browse through the table of contents until you find the subject you are looking for.

Step 3:

Believe in yourself.

Step 4:

Read these instructions, and look at the pictures.
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MCC Layout

- Power Strip on/off switch
- Master volume for Audio System
- Blu-Ray disk player
- Wired Microphone jack and volume control
- Wireless microphone audio control box
- Aux cord volume control and cable channel 2
- Aux cable
- TV/Computer input volume control channel 1

- Channel 1 volume control
- Channel 2 volume control
- Channel 3 volume control
- Channel 4 volume control
How to Connect your computer to the TV:

1. Turn on the Audio System by turning on the power strip.

2. Turn on the TV using its power button.

3. Take the HDMI cable from the left cabinet and plug it into your computer. VGA is not possible with the Media Center.
4. Switch the TV input to “PC HDMI” using the input button on the TV.

5. Play your computer audio through the Media Center
   o Windows
     1. Right-click on the speaker in the task bar (bottom right)
     2. Select “Playback devices”
     3. Select the TV and click “Set Default”
   o Apple
     1. Click System Preferences
     2. Click Sound
     3. Click Output
     4. Select the TV (HDMI)
How to Play Music from your Ipod or other device:

1. Turn on the Audio System by turning on the power strip.

2. Locate AUX cord (a.k.a. mini stereo 3.5 mm).

3. Plug cord into media device.
How to Start and log in to the MCCMediaPC:

1. Turn on the Audio System by turning on the power strip.

2. Turn on the TV using its power button

3. Switch the TV input to “MCCMediaPC” using the input button on the TV.
4. Turn on the MCCMediaPC in the left cabinet using its power button.

5. Take and turn on the keyboard and mouse in the left cabinet using their respective power buttons.

6. Log in to the MCCMediaPC
   - Use your WMU BroncoNetID and password
   - Use the local account
     Username: ODI-MCCMEDIAPC\MCC_Guest
How to play a Blu-ray disc or DVD:

1. Turn on the Audio System by turning on the power strip.

2. Turn on the TV using its power button.

3. Switch the TV input to “Blu-ray” using the input button on the TV.
4. Turn on the Blu-ray player using its power button.

5. Open the disc reader by pressing the player’s eject button.

6. Put in the disc.

7. Close the tray by pressing the eject button again.
8. The disc will autoplay. Use the remote to follow on-screen instructions.

How to use the Microphones:

1. Turn on the Audio System by turning on the power strip.

2. Turn on the microphone.
3. Place microphone 1-3 inches from mouth as recommended by manufacturer.

4. Do not adjust microphone volume above 4.

**How to make a Skype call:**
1. Follow the How to use the MCCMediaPC instructions and log in.
2. Start the Skype application.
3. Log in to your Skype account.
4. Begin a call. The webcam will start automatically.

**How to make a Google Hangout:**
1. Follow the How to use the MCCMediaPC instructions and log in.
2. Start the Firefox application.
3. Log in to Google.
4. Start a hangout with someone. You may need to install the Google Hangout Plugin, which can be done by simply clicking yes.
5. The Hangout will start automatically, as will the webcam.