



College of Education and Human Development

WESTERN MICHIGAN UNIVERSITY

College Curriculum Committee

Tuesday, October 10, 2017
12:00pm, 3120 Sangren Hall

Minutes

Members Present:

Jim Muchmore (TLES), Glinda Rawls (CECP), Francisco Cordero (FCS), Carol Weideman (HPHE), Laura Ciccantell (TC), Derek Andree (ADV), Susan Piazza (SPLS), David Szabla (FCS) Rachel Maceri (GSR), and Tina Thompson (Committee Secretary)

Absent: Chris Robinson

Guests: Dr. Cheatum, Dr. Zinser, Adam Manley, Dr. Bierlein-Palmer

Administrative Issues:

Call to Order: 12:09pm James Muchmore, Committee Member

Motion to Approve amended agenda by Glinda Rawls

Motion 2nd: Laura Ciccantell

Committee Vote: Unanimous to approve.

New Business

Revised CEHD 807 (AP) FCS, New Minor, Food Service Operations and Sustainability.

Discussion: The main issue for this proposal was getting approval from the accounting class, changes to credit hours, and adding learning outcomes. These changes have been made.

Motion to approve proposal #807 by Susan Piazza

2nd Motion: David Szabla

1 abstain by Carol Weideman (with late arrival for discussion)

Committee Vote: Unanimous to approve.

(It was clarified that "Food Services" is two separate words)

Revised CEHD 808 (AP) FCS, Accelerated Graduate Degree Program, Workforce Education and Development

Discussion: There were questions regarding 5000 and 6000 courses and it looks like those have been addressed. The learning outcomes have also been addressed.

Motion to approve #808 by Susan Piazza

2nd Motion: Laura Ciccantelle

Committee Vote: Unanimous to approve

Revised/Approved CEHD 809 (AP) FCS, New Minor, Interior Design Minor

Discussion: Proposal 809 was already approved at the last meeting with minor changes. Those changes have been made and submitted to Carol Weideman for approval. This proposal will be accepted and signed by Carol today.

CEHD 813 (AP) CEHD New Major, Education and Human Development (EHDJ)

Discussion: This is a degree completion major in the College of Education. Since fall 2012 to spring 2017, 476 students in good standing left the university altogether and it is proposed that the college develop a degree completion major that would stay in the College of Education. An alternative to general studies was developed that will be more beneficial to the student, has a more appropriate name and a curriculum that is more focused than the general studies. Alternative to leaving WMU, a specialization in the area of education was created. One cannot choose this major coming in as a freshman, you have to have 77 credits and have a declared major in the College of Education. This may have a statement attachment to it that it is a default major and is not as prestigious as other majors are, better than general studies. This new major has the potential of being a stand-alone program verses a degree completion as it stands now. This program also has the potential of becoming an accelerated graduate program.

Motion to approve proposal #813 by James Muchmore

2nd Motion: Susan Piazza

Committee Vote: Unanimous to approve

CEHD 820 (AP) ELRT Revised Major, Admission Requirements, Ph.D. in Educational Leadership

Discussion: Dr. Louanne Bierlein-Palmer presented proposals 820-822 to the committee. Specific to the revision of proposals 820 and 821, admission requirements will change to having the master's degree. A respective of the masters is now 60 credits for each of the four concentrations. The program will take part of the Masters if they match exactly, but before many of the 90 credits were electives that would pull in from a Masters. Now, there is a very concrete list of 60 credits within each of the four concentrations. Another big change is adding a requirement of a second qualitative course. Right now students take a pre-research, one quant class and one qualitative class but now the program is requiring 2 quantitative and 2 qualitative. A minimum of 12 dissertation credits are required in addition to the dissertation seminar, with 15 credits. After talking to the graduate college, the program is combining the seminar with the dissertation credit hours. Then, basic cleanup was done on each of the other four concentrations, certification standards, catalogue changes, and deleted some of the courses that were no longer offered. Collectively, that was done for the four concentrations in the PhD

and ED. Leadership program with goals of keeping up with the competition and being more truth and advertising for students and adding in some additional qualitative content for the students.

Dr. Weideman asked if EDLD 7300 would change how it is offered. They are still going to be offered as independent credits but the difference is that students will be required to take a cluster of three and the registrar said that they could be labeled as dissertation credit seminar. They will still count as part of the 12 dissertation credits. These classes will be offered in the fall and the spring semesters.

Note: The CECP 7300 in the graduate catalogue, the description of the course says, "Please refer to the graduate catalogue section for course descriptions" and credit hours (12). The University requires a minimum of 12 credits is taken; three of them will be clustered in seminar focused verses independent study.

Motion to approve proposal by Laura Ciccantelle

2nd Motion: Susan Piazza

Committee Vote: Unanimous to approve

CEHD 821 (AP) ELRT Revised Major, Admission Requirements, Ed.S. In Educational Leadership (ELDS)

Discussion: This is similar (to 820) where it is a total of 60 credits including the master's degree, in reality more like 30 credits post the master's degree but it had to be sold as 60 credits. In this case, the catalogue was silent in requiring the master's degree; it had nothing on admission requirement. We have required a master's degree so the admissions change to this is that we specifically state that a master's degree is required before students are able to start the program. Given that, you are looking at a range between 30-60 credit hours beyond the bachelor's degree. There will be 30 more credit hours if they are going for the Central Office Administration and they have already a master's degree that aligns with that. If a student comes in with a literacy studies and they were trying to get the building level certification to be a principle, then it would be 38 credits beyond that masters and that is dictated by the state. Again, it is not still being sold as 60 credits. It would be helpful to have in the catalogue, it is dependent on the student's goals and EDS program 30 credits other than list of courses developed by student's advisor and note that this does not meet state certification for state administrator certification requirements.

Motion to approve proposal by Francisco Cordero

2nd Motion: Susan Piazza

Committee Vote: Unanimous

**CEHD 822 (AP) ELRT New Certificate, Educational Leadership – School Administrator
Certificate: Central Office Endorsement**

Discussion: Proposal 822 is connected by virtue of most of the people who come to our graduate programs and want a state certification. They either do it within a master's degree or do it within an Ed. Specialist or within the doctoral program. However, one or two students a year who already have a master's degree in something else just want to get the certification from the state. For the 21 credits proposed here, which is for the central office administrator, they can get the certification. This is a 21-credit certificate from WMU for central office that you

can get post a master's degree and be aligned with getting a certificate from WMU and from the state. It mirrors what is required and we can now track these and have them count as enrolled students.

Motion to approve proposal by Glinda Rawls

2nd Motion: Francisco Cordero

Committee Vote: Unanimous

CEHD 814 (SCC) SPLS Pre or Co-requisites, LS 6300

CEHD 815 (SCC) SPLS Pre or Co-requisites, LS 5100

Discussion: SPLS 6300 is an introductory course and for some reason when this program was revamped about three years ago, we attached pre-requisites to it thinking we want everyone to take the program in order. Given low enrollment and the way students come and go, it makes sense to remove the pre-requisites to provide more access to students. For LS 5100, when it was initially created, it was intended to serve undergraduates primarily. Now it is such a high need area that it has been built into the ESL certificate program, it's been built into the MA program and it is serving a mixed audience and we need to remove the pre-requisites because it is causing registration hassles in the department. More students are taking that course and now other programs have written that course into their requirements and their requirements do not include these prerequisites. The only suggestion would to propose to eliminate the prerequisites for this course at the beginning of the proposal in #1 for both 814 and 815. The rational in #1 is about it being an entry-level course and the content of teaching, reading and diversifying a single course that is imbedded in every single one of the courses throughout the program and is integrated across content and curriculum.

Number 2 will have the rational stated on how the course intercepts with other courses and the sequencing will intercept other learning objectives. This proposal will have to be submitted electronically.

Motion to table 814 and 815 until the electronic proposals are submitted and the changes are made.

2nd Motion: Susan Piazza

Committee Vote: Unanimous

CEHD 816 (SCC) HPHE New Course, HPHE 6651 Special Topics in Sports Management

Discussion: Many curriculums have courses where we call floating numbers and sports management changes so fast that we want the ability to offer a course on a certain topic by semester. Topics per semester will change with the times; this is an example of a multi-topic course. This new course will begin fall 2018 and a catalogue copy will need to be attached. It was pointed out that #1 would need to be restated to be very clear that the proposal is creating a topics course for Sports Management program. Number 2 would be the statement that Sports Management changes so quickly, we need the ability

in our curriculum to offer special topics. The length of time to get a new class will not allow this. This electronic form will need to be re-submitted.

Motion to table proposal 816 until changes are made electronically by Laura Ciccantelli

2nd Motion: Francisco Cordero

Committee Vote: Unanimous

CEHD 817 (AP) HPHE Revised Major, Graduate Sports Management

Discussion: Appendix will need to be attached. The old program and the new program will also need to be attached. For number four there should be an indication that there is a letter from Dr. Z and that is not attached. Number 9 will need to have outcomes added. Be clear in number one what the proposal improvements are in number one, that you are changing making six required courses and six electives. At number three, where you have electives are going to be in the Coaching and Sports Performance and are these going to be open to other courses or only this program. In number six, the change occurs where a student can pursue a degree in both programs, it will increase enrollment to the Coaching and Sports Performance to these programs. A catalogue copy will need to be attached to include the changes to the Sports Management program including electives. An old and a new catalogue copy will need to be added including the changes.

Motion to table proposal 817 pending changes by Laura Ciccantelli

2nd Motion: Susan Piazza

Committee Vote: Unanimous

CEHD 818 (SCC) HPHE New Course, HPHE 6980 Sports Media

Discussion: This course was added about three ago to the undergraduate programs, which has been extremely successful and we wanted to add a Sports Media class because it is important in the graduate program. The name and content will need to be changed to distinguish that it is graduate course. It was suggested that the name change be, "Issues in Sports Media". This should not be a multi-topic course and this will be reflected in the electronic submission of this proposal. This course will be restricted and the course number will need to be checked with the registrar's office. The addition of this class will not have any effect on currently enrolled students as a part of the new program. It will be an elective course, giving students the opportunity to take the course if they are interested in media. The outcomes will also need to be updated to reflect the name change and issues in sports media. For number two, the accreditation requirements will be added. A catalogue copy will need to be attached. A copy of a syllabus is not required but would be helpful.

Motion to table proposal 818 pending changes by Susan Piazza

2nd Motion: Laura Ciccantelli

Committee Vote: Unanimous

CEHD 819 (AP) SPLS Revised Program, MA in Literacy Studies (LSTM)

Discussion: Changing the catalogue to say that this program is offered online. This proposal has support from the department chair.

Motion to approve proposal 819 by Susan Piazza

2nd Motion: James Muchmore

Committee Vote: Unanimous

Motion to adjourn by Susan Piazza

2nd Motion: Francisco Cordero

Committee Vote: Unanimous

Respectfully submitted by Tina Thompson