(269) 387-3287 (269) 387-3204 fax

## **Patient**

	FULL LEGAL NAME (REQUIRED FOR HEALTH RECORDS)		WMU IDENTIFICATION NUMBER (WIN) IF KNOWN	
	DATE OF BIRTH (MM/DD/YY)	PREFERRED FIRST NAME AT WMU	SEX: □ FEMALE □ MALE	GENDER IDENTITY:  FEMALE  MALE
	CITY  PHONE	STATE ZIP		☐ TRANSFEMALE / MTF ☐ TRANSMALE / FTM ☐ TRANSGENDER ☐ GENDER NONCONFORMING ☐ DIFFERENT IDENTITY
	Primary Insurance		☐ USE AS PATIENT'S EMERGENCY CONTACT	
POLICY HOLDER 1	NAME		RELATIONSHIP TO PATIENT	
	DATE OF BIRTH (MM/DD/YY)		PHONE	
	ADDRESS		EMPLOYER	
	CITY	STATE ZIP	SEX: 🗖 FE	MALE
INSURANCE 1	INSURANCE COMPANY		INSURANCE PH	ONE
	CLAIM SUBMISSION ADDRESS		STATE	ZIP
	CONTRACT/POLICY NUMBER		GROUP NUMBER	
	Secondary Insurance or Emergency Contact  use as PATIENT'S EMERGENCY CONTACT			
POLICY HOLDER 2	NAME		RELATIONSHIP	TO PATIENT
	DATE OF BIRTH (MM/DD/YY)		PHONE	
	ADDRESS		EMPLOYER	
	CITY	STATE ZIP	SEX: 🗖 FE	MALE  MALE
INSURANCE 2	INSURANCE COMPANY		INSURANCE PH	ONE
	CLAIM SUBMISSION ADDRESS		STATE ZIP	
	CONTRACT/POLICY NUMBER		GROUP NUMBE	R

## How to submit

Please make a copy of your insurance card front and back, and write the student's name, date of birth, and WIN (if known) next to the card.

**Mail this form** and a copy of the insurance card(s) to: Sindecuse Health Center, WMU, 1903 W Michigan Ave, Kalamazoo, MI 49008-5445 **or fax** to (269) 387-4494.

## **Questions?**

Call (269) 387-4219 or email shc-insurance@wmich.edu.