

<p style="text-align: center;">WMU Faculty Senate Undergraduate Studies Council CHARGES for 2014-2015</p>
--

Delores Walcott serves as the Senate Executive Board representative on USC.

In addition to the specific responsibilities specified in the Undergraduate Studies Council's role statement and the work of the USC standing committees, the Faculty Senate Executive Board charges the USC to consider, as a committee of the whole or through the appropriate sub-committee or task force, the following issues:

1. Devise a university-wide working definition of service learning and establish the basic components of a service learning course using best practices. Request annual updates on service learning from the Office of Service Learning.
2. Look at ways in which to engage faculty in recruitment of undergraduate students. Gather information on best practices and ideas, provide opportunity for discussion, including a Faculty Senate presentation or forum.
3. Look at ways in which to engage faculty in retention of undergraduate students. Gather information on best practices and ideas, provide opportunity for discussion, including a Faculty Senate presentation or forum.
4. Hear reports from the council's standing and ad hoc committees on an annual or as-needed basis on highlights of their work, projects and forward progress, project/issues where there may be roadblocks/lack of progress; recommendations from each committee for council action items/future charges as well as concerns about committee membership/lack of participation.

<p>NOTE: It is understood that the USC will seek information from all administrative offices necessary to carry out its charges. The USC is expected to keep the Senate Executive Board apprised of progress, especially in connection with any memorandum of action it may develop, and to give advance notice of any action the USC seeks to place on the Senate agenda, including the final text of any proposed MOA, report or resolution. The Executive Board should also be notified of substantive procedural issues addressed by the USC. The USC shall provide a written summary of its progress on the above charges and any other activities undertaken no later than June 30, 2015.</p>
