

**WMU Faculty Senate  
Undergraduate Studies Council  
CHARGES for 2012-2013**

*Delores Walcott will serve as the Senate Executive Board representative on USC.*

In addition to the specific responsibilities specified in the Undergraduate Studies Council's role statement and the work of the USC standing committees, the Faculty Senate Executive Board charges the USC to consider, as a committee of the whole or through the appropriate sub-committee or task force, the following issues:

1. Establish learning outcomes for the 10 skills students should develop at WMU as described in Strategy 1.1 – Goal #1 of the Academic Affairs Strategic Plan:

*Goal # 1. Offer undergraduate programs that will provide graduates with the distinction necessary to be highly successful in their lives and careers.*

Strategy 1.1: The faculty will continually examine curricula and course content, including general education, to ensure that the following skills, knowledge, and attitudes are integrated into undergraduate education:

1. Global understanding and sensitivity
  2. Communication skills
  3. Critical thinking
  4. Environmental sustainability
  5. Diversity and inclusion
  6. Civic and social responsibility
  7. Health and wellness
  8. Quantitative and reasoning skills
  9. Artistic literacy
  10. Information literacy
2. Establish a method for listing and assessing the learning outcomes associated with each of the items 1-10 listed above. This should include the development of learning outcomes, evaluation rubrics, method of assessment, identification of the body responsible for analyzing the data and who is responsible for recommending changes based on the assessment data. This process should apply to our general education program.
  3. Devise a university-wide working definition of service learning and establish the basic components of a service learning course using best practices.
  4. Working with the Graduate Studies Council: Review the proposed Program Review and Planning Process, modify as appropriate, and recommend to the provost.
  5. Address any continuing or outstanding issues or initiatives as deemed necessary by the council. To the extent possible conclude any outstanding initiative by producing a memorandum of action, report or resolution.

NOTE: It is understood that the USC will seek information from all administrative offices necessary to carry out its charges. The USC is expected to keep the Senate Executive Board apprised of progress, especially in connection with any memorandum of action it may develop, and to give advance notice of any action the USC seeks to place on the Senate agenda, including the final text of any proposed MOA, report or resolution. The Executive Board should also be notified of substantive procedural issues addressed by the USC. The USC shall provide a written summary of its progress on the above charges and any other activities undertaken no later than June 30, 2013.