

<p style="text-align: center;">WMU Faculty Senate Undergraduate Studies Council CHARGES for 2011-2012</p>
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Peter Krawutschke will serve as the Senate Executive Board representative on USC.

In addition to the specific responsibilities specified in the Undergraduate Studies Council's role statement and the work of the USC standing committees, the Faculty Senate Executive Board charges the USC to consider, as a committee of the whole or through the appropriate sub-committee or task force, the following issues:

1. Four charges from the Higher Learning Commission that are required by the U.S. Department of Education.
 - Academic Standards and Satisfactory Academic Progress
 - Credit Hour
 - Repeated Coursework
 - Monitoring EnrollmentUSC is asked to review the Academic Program Integrity Policy Drafts (dated July 19, 2011) that was forwarded by Eileen Evans, Vice Provost for Institutional Effectiveness.
2. Begin discussion of medical school issues pertaining to undergraduate curriculum, etc.
3. Work with the Graduate Studies Council and the associate provost for Extended University Programs (possibly form an ad hoc committee) to:
 - compare the current Curriculum Change Guide for Offering an Existing Program at Another Location or On-Line (from November 2007) with a draft of proposed guidelines submitted by EUP.
 - isolate the proposed policy changes within the proposed guidelines that are inconsistent with the current Curriculum Change Guide for Offering an Existing Program at Another Location or On-Line.
 - provide specific rationale for any requested changes to the current policy that the councils support and recommend.
4. Review the scope and description of the role statement and standing charges and assess the effectiveness of council practices.
5. Address any continuing or outstanding issues or initiatives as deemed necessary by the council. To the extent possible conclude any outstanding initiative by producing a memorandum of action, report or resolution.

<p>NOTE: It is understood that the USC will seek information from all administrative offices necessary to carry out its charges. The USC is expected to keep the Senate Executive Board apprised of progress, especially in connection with any memorandum of action it may develop, and to give advance notice of any action the USC seeks to place on the Senate agenda, including the final text of any proposed MOA, report or resolution. The Executive Board should also be notified of substantive procedural issues addressed by the USC. The USC shall provide a written summary of its progress on the above charges and any other activities undertaken no later than June 30, 2012.</p>
