Title: Lead Naturalist  
Classification: Full Time Regular  
Supervisor: Jenn Wright, VP for Education  
Date Prepared: July 27, 2017  

Kalamazoo Nature Center (KNC) is a not-for-profit organization whose mission is to inspire people to care for the environment by providing experiences that lead them to understand their connection to the natural world.

**Summary of Position:**
The Lead Naturalist (LN) will work under the Experiential Education (EE) Director to develop and deliver high-quality interpretive and environmental education experiences for youth and adults both visiting and away from the Kalamazoo Nature Center as season and demand dictate. The LN will consult with teachers, community group leaders and KNC staff to provide effective and high quality nature programming. It is our expectation that this staff will teach at least 4 days per week on a regular basis. We are seeking a creative, energetic individual with diverse presentation skills to deliver dynamic programs and excellent customer service to our audiences.

**Duties:**
- Provide environmental education programs for youth and adult groups throughout the community and KNC Members and guests on and off site as assigned by EE Director.
- Work with other staff members to develop education programs.
- Consult with customers on program needs.
- Develop program and exhibit materials and maintain equipment and supplies.
- Create marketing and promotional materials for educational programming.
- Train and coordinate with paid and un-paid (volunteer) staff working in these programs as appropriate.
- Educate and train with KNC’s ambassador animal collection.
- Work as “On Duty Naturalist” during weekends and school breaks on a regular, rotating basis. This includes animal care duties.

**Duties shared across various department areas:**
- Display proper interpretive, animal handling and facilitation techniques.
- Present a positive KNC image and demonstrate KNC’s Customer Care Standards at all times.
- Participate in regular KNC staff activities including, but not limited to: trainings, public events and programs, planning sessions and staff meetings.
- Other duties as assigned by supervisor.

**Entrance Requirements:**
- Bachelor’s degree in education, biology, earth sciences, environmental studies, recreation/interpretation or equivalent experience in related fields.
- Demonstrated understanding of principles of interpretation, adventure and environmental education.
● Demonstrated knowledge of ecological principles, scientific investigation and Great Lakes natural history
● Excellent oral and written communication skills
● Experience training volunteers and or staff in interpretive and educational techniques preferred.
● Creativity and high energy
● Be comfortable educating with most of the Ambassador Animal Collection with training
● Ability to work as a team member as well as individually
● Commitment to the KNC mission
● Ability to work and communicate with a diverse group of people
● Ability to coordinate multiple responsibilities
● Able to maintain a flexible work schedule – weekends, evenings and holidays
● Able to lead groups over rough terrain in all weather conditions
● Able to lift 50 pounds
● Computer competency

To apply: Submit resume, cover letter and names, email and telephone numbers of three professional references to Kevin Wordelman, Director of People and Culture, at kwordelman@naturecenter.org. Position is open until filled.

The Kalamazoo Nature Center is an equal opportunity organization that will not discriminate in its programs or hiring practices on the basis of race, color, religion, sex, age, ethnic origin, physical or mental disability, veteran status, height, weight, sexual orientation or gender identity, marital status, or political affiliation.

Because we value the strength diversity brings to the workplace, the Kalamazoo Nature Center is committed to the recruitment, retention, and development of a workforce that reflects the society in which we live. We encourage applications from candidates representing diverse backgrounds.