Filter to move unwanted incoming mail to specified folder

Purpose: This filter will move e-mail from persons not in your contacts address book, or that do not have an @wmich.edu address to a custom folder, or to the junk folder, if you choose.

NOTE: When using a rule to route mail to a custom folder be sure to edit the rule to point to a new folder or location if you later delete, rename or move the original target folder. If you do not re-define the folder in the rule, the original folder will be re-created when the rule next executes.

If you need assistance, please contact the Help Desk at (269) 387-4357 (387-HELP), option 1.

Revised: 6/24/2010