



1. Explain briefly and clearly the proposed improvement.

Up to a maximum of 3 credits of this repeatable, variable credit course (IEE 6990) can be earned as applicable to degree programs with the approval of the academic advisor. This is past practice that is being formalized in the catalog descriptions. In addition, the course is open and used by all students, not just international students.

2. Rationale. Give your reason(s) for the proposed improvement. (If your proposal includes prerequisites, justify those, too.)

The course description is being updated to reflect past practice and to be clearer to the reader.

3. Effect on other colleges, departments or programs. If consultation with others is required, attach evidence of consultation and support. If objections have been raised, document the resolution. Demonstrate that the program you propose is not a duplication of an existing one.

NA

4. Effect on your department's programs. Show how the proposed change fits with other departmental offerings.

NA

5. Effects on enrolled students: Are program conflicts avoided? Will your proposal make it easier or harder for students to meet graduation requirements? Can students complete the program in a reasonable time? Show that you have considered scheduling needs and demands on students' time. If a required course will be offered during summer only, provide a rationale.

NA

6. Student or external market demand. What is your anticipated student audience? What evidence of student or market demand or need exists? What is the estimated enrollment? What other factors make your proposal beneficial to students?

NA

7. Effects on resources. Explain how your proposal would affect department and University resources, including faculty, equipment, space, technology, and library holdings. Tell how you will staff additions to the program. If more advising will be needed, how will you provide for it? How often will course(s) be offered? What will be the initial one-time costs and the ongoing base-funding costs for the proposed program? (Attach additional pages, as necessary.)

NA

8. General education criteria. For a general education course, indicate how this course will meet the criteria for the area or proficiency. (See the General Education Policy for descriptions of each area and proficiency and the criteria. Attach additional pages as necessary. Attach a syllabus if (a) proposing a new course, (b) requesting certification for baccalaureate-level writing, or (c) requesting reapproval of an existing course.)

NA

9. List the learning outcomes for the proposed course or the revised or proposed major, minor, or concentration. These are the outcomes that the department will use for future assessments of the course or program.

NA

10. Describe how this curriculum change is a response to assessment outcomes that are part of a departmental or college assessment plan or informal assessment activities.

NA

11. (Undergraduate proposals only) Describe, in detail, how this curriculum change affects transfer articulation for Michigan community colleges. For course changes, include detail on necessary changes to transfer articulation from Michigan community college courses. For new majors or minors, describe transfer guidelines to be developed with Michigan community colleges. For revisions to majors or minors, describe necessary revisions to Michigan community

college guidelines. Department chairs should seek assistance from college advising directors or from the admissions office in completing this section.

NA

# OLD Catalog Copy:

## IEE 6990 - Practical Training

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Designed for international students who wish to pursue practical training in off-campus activities in industries or institutions. This course will not count toward a degree program. May be elected with approval of department chairperson and faculty member. Application must be submitted and approved prior to election of the course.

**Prerequisites/Corequisites:** Prerequisite: Departmental approval.

**Credits:** 1 to 12 hours

**Notes:** Open to Graduate Students Only. May be repeated. Graded on a Credit/No Credit basis.

# NEW Catalog Copy:

## IEE 6990 - Practical Training

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Designed for students who wish to pursue practical training in off-campus activities in industries or institutions. May be elected with approval of department chairperson and faculty member. Application must be submitted and approved prior to election of the course. A maximum of three hours can be earned in IEE 6990 as applicable to degree programs with approval of academic advisor.

**Prerequisites/Corequisites:** Prerequisite: Departmental approval.

**Credits:** 1 to 12 hours

**Notes:** Open to Graduate Students Only. May be repeated. Graded on a Credit/No Credit basis.