Instructor completes an Academic Dishonesty Charge form and sends it to the Office of Student Conduct (OSC) with pertinent documents.

- OSC Office Assistant places conduct hold on student record
- OSC staff member meets with student and presents charges
- Conduct hold in place until process complete

Student accepts responsibility

- OSC informs instructor of decision
- Instructor determines student’s grade penalty (if any)
- OSC may assess non-grade related (conduct) sanctions

Hearing with Instructor
Student may appeal decision within 5 business days to AIHP

Student does not accept responsibility

- OSC informs instructor of student’s decision
- Instructor decides on hearing type:
  A: Instructor
  OR
  B: Academic Integrity Hearing Panel (AIHP)

Hearing with AIHP
Decision is final- No subsequent level of appeal