

College Curriculum Committee

Meeting Agenda and Minutes

Tuesday, March 29, 2016

12:00 pm, 2401 Sangren Hall

**Attending:**

**Members:** Micala Klipfer, Laura Ciccantell, Phimmasone Keopasert, Lynn Nations Johnson, Sharon Peterson, Elizabeth Whitten, Caroline Webber, Carol Weideman, Glinda Rawls

**Visitors:** Jim Muchmore (visiting from TLES to represent their proposal)

Old Business

**THIS OLD BUSINESS WILL CONTINUED TO BE TABLED UNTIL THE RESPECTIVE DEPARTMENTS HAVE RESOLVED THE CONCERNS ADDRESSED BY THE CCC AT AN EARLIER TIME**

**Human Performance and Health Education**

CEHD 639 (AP) HPHE Accelerated or 3 + 2 Undergraduate or Graduate Sport Management Degree Program

**Family and Consumer Sciences**

CEHD 645 FCS (AP) Deletion of Drafting minor

CEHD 646 FCS (AP) Deletion of Graphic Arts minor

CEHD 647 FCS (AP) Deletion of Industrial-Technical Education Minor

New Business

1. **Minutes from February 23, 2016**

Proposal to accept minutes—Caroline Webber

Second to accept minutes—Lynn Nations Johnson

Vote: Unanimous to Support Acceptance of Minutes from February 23, 2016

1. **Revised Agenda**

Proposal to accept revised agenda—Caroline Webber

Second to accept revised agenda—Carol Weideman

Vote: Unanimous to Support Acceptance of Agenda

**CEHD 648**

Department: HPHE

* Delete Curriculum Code (RCDJ)
* Motion to accept proposal—Sharon Peterson
* Second to accept proposal—Elizabeth Whitten
* Vote: Unanimous to Support

**CEHD 649**

Department: TLES

* ED3980 is a Special Topics course. This proposal removes the restrictions on ED3980 so that all students who need to register for the course can register themselves.
* Motion to accept proposal Elizabeth Whitten
* Second to accept proposal Carol Weideman
* Vote: Unanimous to Support

**CEHD** 650

Department: TLES

TLES requested that this proposal be tabled for Fall, 2016

CCC accepted request to table

**Family and Consumer Sciences**

**FCS REQUESTED THAT PROPOSALS CEHD 651 THRU 691 BE TABLED TO ALLOW THEM TIME FOR REVISION OF THE PROPOSALS**

CEHD 651 SC) FCS Prefix Change for CTE 1980

CEHD 652 (SC) FCS Prefix Change for CTE 1990

CEHD 653 (SC) FCS Prefix Change for CTE 3050

CEHD 654 (SC) FCS Prefix Change for CTE 3480

CEHD 655 (SC) FCS Prefix, Title and description Change for CTE 4100

CEHD 656 (SC) FCS Prefix, Title and description Change for CTE 4570

CEHD 657 (SC) FCS Prefix, Title and description Change for CTE 5100

CEHD 658 (SC) FCS Prefix, Title and description Change for CTE 5120

CEHD 659 (SC) FCS Prefix, Title and description Change for CTE 5130

CEHD 660 (SC) FCS Prefix, Title and description Change for CTE 5140

CEHD 661 (SC) FCS Prefix, Title and description Change for CTE 5150

CEHD 662 (SC) FCS Prefix, Title and description Change for CTE 5420

CEHD 663 (SC) FCS Prefix Change for CTE 5430

CEHD 664 (SC) FCS Prefix, Title and description Change for CTE 6120

CEHD 665 (SC) FCS Prefix, Title and description Change for CTE 6140

CEHD 667 (SC) FCS Prefix Change for CTE 6160

CEHD 668 (SC) FCS Pre and Co-requisites, Prefix, Title and description Change for CTE 6170

CEHD 669 (SC) FCS Pre and Co-requisites, Prefix and Title and description Change for CTE 6270

CEHD 670 (SC) FCS Prefix and Title Change for CTE 6430

CEHD 671 (SC) FCS Prefix Change for CTE 6450

CEHD 672 (SC) FCS Prefix and Title Change for CTE 6460

CEHD 673 (SC) FCS Prefix, Title and Description and Credit Hour Change for CTE 6500

CEHD 674 (SC) FCS Prefix Change for CTE 6500

CEHD 675 (SC) FCS New Minor Workforce Education and Development

CEHD 676 (SC) FCS New Course WFED 3481 Career Exploration in Workforce Development

CEHD 677 (SC) FCS New Course WFED 4010 Adult Teaching & Learning Strategies

CEHD 678 (SC) FCS New Course WFED 4020

CEHD 679 (SC) FCS New Course WFED 4030 Training Systems in Organizations

CEHD 680 (SC) FCS New Course WFED 4751 Internship in Workforce Development

CEHD 681 (SC) FCS New Course WFED 5010 International Workforce Education and Development

CEHD 682 (AP) FCS Revised Major Secondary Education for Business SUSJ and SUSP

CEHD 683 (AP) FCS Revised Major Secondary Education for Business SGSJ and SGSP

CEHD 684 (AP) FCS Deletion of SUSJ and SUSP majors

CEHD 685 (AP) FCS Deletion of SGSJ and SGSP Majors

CEHD 686 (AP) FCS Revised Major Business Education

CEHD 687 (AP) FCS Revised Major Family and Consumer Sciences Teacher Education

CEHD 688 (AP) FCS Revised Major Industrial Technology-Education Vocational Major

CEHD 689 (AP) FCS Revised Major Industrial Technology Education-Non-Vocational

CEHD 690 (AP) FCS Graduate Degree Name Change M.A. in Workforce Education, Development, and Leadership

CEHD 691 (AP) FCS Graduate Degree Name Change M.A. in Workforce Education and Development

**Discussion Regarding Concerns Related to the Funding of New Graduate Programs**

CEHD639 #7 (a tabled curriculum proposal) has caused concern among the CCC membership. As our discussion of this tabled proposal proceeded, we agreed that the CCC has great concern regarding the funding of new graduate programs. We are particularly concerned about the funding of new doctoral programs at the expense of existing graduate programs. For example, when new master’s and doctoral programs are proposed to the CCC, additional funding for graduate and research assistants should be negotiated with college and university funding bodies prior to receiving support from the CCC, and that support should be documented in a letter of support when the proposal comes to the CCC for review and approval. We were reminded that the MOA-15/05 that was passed by the Faculty Senate stipulates documentation for financing of new programs should be documented and in place when the graduate program is proposed to the CCC for review and approval.

**Discussion Regarding Concerns Related Adequate Time to Review Proposals prior to CCC.** The dates for 2016-17 will need to require that proposals be submitted 4 weeks prior to the review by CCC. The proposals need to be uploaded for review by the CCC membership 3 weeks prior to the CCC’s review.

**Discussion Regarding Concerns Related to Departmental Preparation of Proposals.** Suggestion was made that we provide the departments with a checklist for curriculum proposal preparation. This checklist would be included on-line with the curriculum change form to guide departments in their preparation and review of their documents for the CCC

**Note:**

Please submit any objections to the agenda and minutes to the attention of the committee chair, as far in advance of the meeting date as possible. Non-members, who wish to speak on a proposal before the committee, should contact the committee chair at least 24 hours prior to the meeting that follows.

## **Carol Weideman, Chair**

## **2015-16 CEHD Curriculum Committee**

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