

Textile and Apparel Studies
Planning Your Regent's University School of Fashion and Design
Study Abroad Experience
Effective Spring 2014

The Key to Success: Start Early – One year prior to your planned semester abroad!

1. Advising at WMU Study Abroad

- See Anastassia Kaml in the WMU Study Abroad Office for an overview of the Regent's application process. The WMU Study Abroad office is located on the second floor of Ellsworth Hall. You may either make an appointment (preferred) or visit during walk-in hours. Contact Study Abroad at (269) 387-5890 or visit the website at <http://international.wmich.edu>.

2. Apply to WMU Study Abroad office

- Online application form is available at:
http://broncosabroad.international.wmich.edu/index.cfm?FuseAction=Programs.ViewProgram&Program_ID=264
- It is recommended that you apply one year prior to your planned semester. Please note that a 2.75 WMU gpa is required for admission to Regent's. If your gpa is below 2.75, discuss your options with a Textile and Apparel Studies faculty member.
- For students pursuing the Fashion Design Option, attendance during fall and spring semesters is required.
- Fashion Design Option students must complete 18 WMU credit hours (six courses at 3 credits each) at Regent's.
- Product Development Option and Merchandising Option students can complete from 3-18 WMU credits (one to six Regent's courses), and choose to attend Regent's for one or more semesters, or for a 5 week summer session.
- Fashion Design and Product Development students must complete FCS 2240 and FCS 3220 at WMU before being admitted to Regent's.
- See Regent's Course Selection Guidelines (available from College Advising Office or program faculty) for your career option.

3. Acceptance from WMU Study Abroad office

- Receive an official WMU acceptance letter and commit to the program online following instructions from the WMU Study Abroad Office..

4. Apply to Regent's College Marlyebone

- Apply to Regent's School of Fashion and Design. <http://www.regents.ac.uk/study/study-abroad/inbound.aspx>. If you have questions about the application process, contact WMU Study Abroad Office and inbound@regents.ac.uk.

5. Acceptance from Regent's

- Receive and review your acceptance materials from Regent's. (Acceptance is not complete until Regent's receives registration form, official transcript, copy of passport and jpeg photo).
- Submit the official acceptance letter from Regent's to Anastassia Kaml anastassia.v.kaml@wmich.edu at WMU Study Abroad.

6. Course Pre-Approval Form for WMU Study Abroad office and Regent's

- After you complete the online WMU application for Regent's (Step 2), you will receive a *WMU Study Abroad Course Pre-Approval Form* from Anastassia Kaml.
- AIU/Regent's will also provide a course selection form. Enter your desired courses on the Regent's course approval form included in the acceptance materials from Regent's.
- Textile and Apparel Studies faculty and your Academic Advisor are available to assist you in selecting your Regent's courses.
- Enter more courses that you plan to take, as all courses may not be offered by Regent's during the quarter(s) in which you attend.

7. Course Pre-Approval

- See an Academic Advisor in the College of Education and Human Development, who will approve your Regent's course selections and sign both WMU Study Abroad course pre-approval form, and the Regent's course approval form.
- The CoEHD Advising Office is located in 2421 Sangren Hall. You can view Advising walk-in hours at <http://www.wmich.edu/education/advising/>. Be sure to obtain your advisor's email address during this step, as you will need to contact him or her later in the process.

8. Post Acceptance

- Make an appointment to see Anastassia Kaml in WMU Study Abroad, who will check your WMU Course Pre-Approval Form and will also help you understand a program fee, financial aid budget and program billing.
- Make an appointment with a Textile and Apparel faculty member (Kelly Weathers, Dr. Zee-Sun Yun or Dr. Barbara Frazier) who will sign the last box on the back of the Regent's course approval form.
- Visit Student Financial Aid at 2500 Faunce (on the second floor of the 'Birdcage' to discuss financial aid options and processes. Contact Student Financial Aid at (269) 387-6000.
- When your *WMU Study Abroad Course Pre-Approval Form* is complete, sign, date, and make 3 copies. Submit one copy of the form to 1) the academic advisor who approved your courses and 2) Anastassia Kaml. Keep a copy for yourself.
- Mail a completed Regent's course approval form to Regent's at inbound@regents.ac.uk.
- Attend a WMU Study Abroad pre-departure orientation, which are offered in late November/early December (for spring students) or Late March/April (for summer and fall students).

9. In London!

- If your approved courses are not offered when you get to Regent's, send an email to a Textile and Apparel Studies faculty member (Kelly Weathers, Dr. Zee-Sun Yun or Dr. Frazier). Faculty will assist you in identifying courses that will meet the requirements of your program. Forward your electronic approvals for new courses to Anastassia Kaml in Study Abroad.
- **Learn tons and have a great time!**