

# **Are you a graduate student who wants to get involved at Western Michigan University?**



The WMU Graduate College Student Ambassador Program is searching for graduate students who want to promote graduate education, gain leadership skills, and help current and future graduate students in the 2016-2017 academic year!

**Submit all materials to [grad-info@wmich.edu](mailto:grad-info@wmich.edu) with the subject line "Your last name-GC Ambassador Application" by 5 pm, Friday, Feb. 19, 2016**



The Graduate College Ambassadors serve as student representatives of the Western Michigan University (WMU) Graduate College and the Graduate Student Association (GSA). Ambassadors are current graduate students who represent a variety of academic fields and areas of interest across the university. The role of the Ambassadors is:

1. Support prospective graduate students by providing information about the application process, student life, the WMU and Kalamazoo community as well as participating in recruitment activities and campus tours.
2. Provide peer support to current graduate students by helping them understand Graduate College requirements and serving as a conduit of information regarding university and Graduate College support services that are available to help them succeed.
3. Represent graduate student interests and the Graduate Student Association by serving in outreach roles, or on a university council or committee that shapes policy and procedures affecting graduate students.

### **Eligibility Requirements:**

- Be currently enrolled in a graduate program at WMU (students with or without a graduate assistantship are eligible to apply if university policy permits)
- Have completed at least 1 semester of graduate study at WMU
- Have a minimum graduate GPA of 3.25
- Be making satisfactory progress toward degree completion
- Be able to positively represent the Graduate College, GSA and WMU
- Have excellent oral and written communication skills
- Ability to flex schedule

### **Expectations:**

- Attend graduate ambassador training (June)
- Attend university-wide graduate appointee training (late August)
- Attend a monthly meeting with other ambassadors
- Attend the monthly meeting of the university council or committee to which you are assigned
- Attend monthly GSA meetings and GSA executive board meetings
- Participate in at least 3 events (e.g., recruitment fairs, medallion scholarship competition) per semester
- Host two informational sessions for graduate students per semester
- Meet with department and program leaders at least once per semester

### **Benefits:**

- The opportunity to develop your leadership and interpersonal skills
- The opportunity to make substantial contributions to graduate student life at Western Michigan University
- \$2000 award for the academic year (fall and spring semester)

**Application Materials**—Interested individuals should submit the following items:

1. A letter of application that
  - a) describes your qualifications and eligibility
  - b) gives a brief statement (100 words or less) describing your motivation to become an ambassador

- c) identifies 2-3 ambassador areas listed below for which you would be interested in serving as a liaison:
- College of Arts and Sciences- Social and Behavioral Sciences
  - College of Arts and Sciences- Sciences and Mathematics
  - College of Arts and Sciences/ College of Fine Arts - Humanities
  - College of Education and Human Development- Teaching related programs (e.g., education leadership, special education)
  - College of Education and Human Development- Non-Teaching related programs (e.g., counseling psychology, family and consumer sciences, sports management)
  - College of Engineering and Applied Sciences
  - College of Health and Human Services
  - Haworth College of Business
  - Haenicke Institute for Global Education/International students
  - Off-campus students and Extended University Programs
  - Office of Military and Veterans Affairs/Current military and veteran students
  - Graduate College Outreach and Recruitment
  - Diversity and Inclusion
2. A current resume
3. A letter of support from your advisor or program director at WMU

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