

**WMU Faculty Senate
Undergraduate Studies Council (USC)
Charges for 2019-20**

Marilyn Kritzman will serve as the Faculty Senate Executive Board representative on USC

In addition to its specific responsibilities listed in the Undergraduate Studies Council's role statement and the work of subcommittees if such exist, the Faculty Senate Executive Board charges the USC to consider, as a committee of the whole or through the appropriate subcommittee or task force, the following issues:

1. Review the scope and description of the council's role statement and assess the effectiveness of the council's practices. Address any continuing or outstanding issues or initiatives as directed by the Faculty Senate Executive Board.
2. Research best practices regarding University issued certificates. Review and revise undergraduate certificate program (MOA 14/02).
3. Research policies and best practices, and recommend established guidelines, to determine if a newly created degree is a Bachelor of Arts or a Bachelor of Science degree.
4. Consider and review best practices as well as recommend procedures to award academic credit for professional/industry experience for non-traditional students.

NOTE: The USC will seek information from the office of the Associate Provost for Assessment and Undergraduate Studies and related administrative offices to maintain communications with those offices on issues directly related to them. Council recommendations are to be submitted to the Executive Board in the form of a memorandum of action (MOA) on which the recommendation(s) is/are stated. Any draft MOAs requested by the Executive Board should be submitted using the MOA template.

The USC chairperson shall provide a written report of the council's accomplishments and progress for the year; list the above charges noting each item's progress and current status; any other activities undertaken; and draft charges for the 2020-21 academic year, no later than June 30, 2020.