SRC Table Request Form

Please submit your request to Amy Seth, Director of University Recreation. All table requests must be submitted at least one week in advance of the date requested.

University Recreation reserves the right to limit the number of display tables per month.

Contact Information:
Name: __________________________  Phone#: __________________________  Email: __________________________
Date and day of request: __________________________  Time period: __________________________
Are you an RSO? Yes_____  No_____  Will you need electrical power? Yes_____  No_____  
Number of tables needed: __________  Number of chairs needed: __________

Please check the location you would like your table set up:
_____ 3rd floor in front of the computer lab  _____ 2nd floor service desk/lobby  _____ 1st floor in front of the aerobics room

Please write a brief description of what types of activities you have planned.
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Please write a brief description of how your table creates a healthy environment.
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Date Request Received: ________________
Tables & Area Available: Yes_____  No_____  
UR Director Signature: __________________________
Comments: ____________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________