Request for Undergraduate Academic Forgiveness

WESTERN MICHIGAN UNIVERSITY

Undergraduate students seeking academic forgiveness must meet the following criteria:

- ❖ Have not earned a bachelor's degree
- ❖ Have not attended Western Michigan University for at least four years
- ❖ Have applied for re-admission to the University

Re-entry term: ☐ Fall ☐ Spring ☐ Summer I ☐ Summer II Year: _____

Please print clearly

Western Identification Number	Birth Date (mm/dd/yyyy)	Phone Number (include area code)
Last Name	First Name	Middle Name
Address	City	State Postal Code

If granted academic forgiveness -

- ❖ work still applicable to your program will be counted toward graduation requirements
- ❖ A minimum of twelve credit hours of work must be earned before a degree can be awarded
- ❖ all grades will remain on your official transcript, but will not be calculated in your grade point average
- ❖ a notation will appear on your transcript stating that you have been granted academic forgiveness

Please note: Academic forgiveness can only be applied to your record once a College Advisor of the program in which you are re-entering signs this form. (See http://www.wmich.edu/registrar/advising.html for telephone numbers).

College Advising Office Use Only

Advisor Comments/Recommendations:

_____

_____

Advisor Signature: _____ Date: _____

Please return completed form to: Registrar's Office; 1903 W. Michigan Avenue; Kalamazoo, MI 49008-5256
Please remember to secure the advisor's signature. Incomplete forms will result in a delay.

Office of the Registrar Use Only

☐ Approved
☐ Approved Pending Readmission
☐ Denied

Processed by: _____

Date: _____

Updated: November 2007