



REQUEST TO WITHDRAW FROM ALL COURSES

- ARTS & SCIENCES
- AVIATION
- BUSINESS
- EDUCATION
- ENGINEERING & APPLIED SCIENCES
- FINE ARTS
- HEALTH & HUMAN SERVICES
- UNIVERSITY CURRICULUM

Students who wish to withdraw from all courses after the Monday of the tenth week in the Fall/Spring semesters and after the Monday of the fifth week of Summer I/Summer II sessions, must have sign-off from their College Advisor and Financial Services Counselor. **International students must also have sign-off from an International Student Services representative.** Return completed form to the Office of the Registrar. **NOTE: A GRADE OF "W" WILL APPEAR ON YOUR TRANSCRIPT.**

Which semester/session are you requesting to withdraw?

- Fall
 Spring
 Summer I
 Summer II
 Year: _____

Please print clearly:

Western Identification Number (WIN) _____ Date _____

Last Name _____ First Name _____ Middle Name _____

Address _____ City _____ State _____ Zip _____

Phone Number (include area code) _____ Email Address _____

Reason for leaving Western Michigan University: *(Please check all that apply)*

- concern about housing
- concern about academic success or ability
- concern about social life
- concern about financial problems
- concern about personal and/or family matters
- other _____

Student Signature: _____

College Advisor Comments: _____

College Advisor Sign-off: _____ Date: _____

Financial Student Services Counselor Comments: _____

FSS Counselor Sign-off: _____ Date: _____

International Student Services Representative Comments: _____

OISS Representative Sign-off: _____ Date: _____