

PROVOST'S COUNCIL MEETING NOTES

September 22, 2009

In attendance: Diane Anderson, Nick Andreadis, Sue Caulfield, Betty Dennis (for Craig Kaml), Eileen Evans, Tim Greene, Bassam Harik, Keith Hearit, Tom Kent, Don McCloud, Margaret Merrion, Lew Pyenson, Dave Reinhold, Joe Reish, Ajay Samant, Sue Timmer, Tony Vizzini, Earlie Washington, Gary Wegenke

AGENDA ITEMS	DISCUSSION POINTS & ACTION	THINGS TO BE DONE
Agenda for Academic Forum on Wednesday at 3 p.m.—Sue Caulfield	<ul style="list-style-type: none"> o Overview of PIO, TAU, AAUP o Discussion of tenure/promotion process <ul style="list-style-type: none"> o Value of fifth year reviews o Format for standardized letters 	
Enrollment Management Consultant Visit (8:30 a.m. on 9/29)—Keith Hearit	<ul style="list-style-type: none"> o Roger Thompson, Vice Provost for Enrollment Management, Indiana University, will be on campus Monday and Tuesday (September 28 and 29) o Focus is on undergraduate enrollment only o Thompson will attend next week's Provost's Council meeting (deans only) 	<ul style="list-style-type: none"> o Tim will send a copy of IU's plan to members of the Provost's Council
HLC Issues—Eileen Evans	<ul style="list-style-type: none"> o Is there particular expertise WMU should request in the team? <ul style="list-style-type: none"> o Academic collective bargaining; integration of planning and budgeting; libraries; alternative certification o Would we like to invite members of the team to consult with us about a topic or topics of our choosing? <ul style="list-style-type: none"> o Athletics; resource reallocation; global literacy; general education 	
Transfer Issues Meeting (8 a.m. on 9/30)--Tim	<ul style="list-style-type: none"> o Meeting to be held next week (9/30) to identify issues and roadblocks confronting the undergraduate transfer o Individuals will be assigned responsibility for solving the issues/roadblocks identified 	
Governance of Interdisciplinary Institutes and Centers—Don McCloud and Tim Greene	<ul style="list-style-type: none"> o Need to formalize an oversight plan (shared by a panel of deans from each area of involvement) o Arts and Sciences did a comparative study and will present their findings to Tim 	<ul style="list-style-type: none"> o Don McCloud will draft a policy and bring it back to the Provost's Council for review in a month
Academic Affairs Strategic Plan Update—Tim Greene	<ul style="list-style-type: none"> o The Strategic Plan will not be posted in the GoWMU Portal <ul style="list-style-type: none"> o Will be posted on the Provost's Web site along with the slides from the Faculty Senate presentation; will not be searchable externally o An open discussion, moderated by John Jellies, of the Strategic Plan will be held at 7 p.m. on October 8 <ul style="list-style-type: none"> o The President will update the Faculty Senate on the Medical School on that date o Two additional open forums will be scheduled 	
Coordination of Service Learning and/or Co-	<ul style="list-style-type: none"> o Melissa Green, Student Activities, spends approximately one half of her time coordinating volunteer (not service learning) 	

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curricular Activities on Campus—Tim Greene	<ul style="list-style-type: none"> activities ○ Tim Ready and Don Cooney are interested in coordinating WMU's service learning activities <ul style="list-style-type: none"> ○ Record keeping would be facilitated and schools/agencies would not be inundated with requests from multiple sources 	
OCHAD Meeting with Provost	<ul style="list-style-type: none"> ○ OCHAD has requested a meeting with the Provost (to be held October 5) ○ Anticipated agenda items include evaluation of deans; length of appointments for chairs 	
Other Items of Concern	<ul style="list-style-type: none"> ○ It was suggested that the following timeline be used this year (and evaluated next year) in regard to MOA—09/05, Faculty Input to and Participation in the Development and Fund Raising Process <ul style="list-style-type: none"> ○ Chairs input (to deans) is due December 1 ○ Deans input (to provost) is due January 15 ○ Provost's input (to vice president for development) is due February 15 ○ Provost reports fund raising priorities for academic affairs to the Faculty Senate by April 15 ○ Deans report to chairs and faculty by April 15 	
Around the Table	<ul style="list-style-type: none"> ○ HCOB is preparing an accreditation review ○ Dave Reinhold is assessing general education ○ Sue Caulfield had her first bargaining session with the PIO last Friday ○ EUP is looking forward to Dawn Gaymer's arrival ○ CEAS is discussing faculty workload ○ CAS received a \$3M grant and Major Excitement was well received ○ Bassam is updating the Summer I & II targets; what happens when all faculty are being utilized by EUP? ○ The Bill Burian lecture series begins this Thursday (Reinventing Health Care) ○ The Graduate College is hiring a part-time mentor for minority students ○ HIGE is looking at the organization of its study abroad programs and faculty-led programs in other areas of the University; dedication of the Confucius Center will be November 23 and 24 ○ M. Merrion and the COE Dean Search Committee will conduct airport interviews on Saturday, October 3 ○ N. Andreadis expressed concern about the impact that strictly enforcing rules/regulations has on students and their progress 	

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	<ul style="list-style-type: none"> ○ The College of Education, now the College of Education and Human Development, kicked off Education Week last Friday ○ D. Anderson reported the occurrence of an anti-Semitic issue on campus and asked that civility be encouraged; student organizations are now housed in the Bernhard Center 	
Upcoming Important Dates	October 18 to 20, 2010—HLC Visit	