

University Assessment Steering Committee  
Summary Note #55  
September 22, 2008

**Attending:**

Ari-Gur, Benton, Brodasky, Darrah, DiPierro, Eckel, Evans, Foulk, Fouts, Grinnell (for Unrau), Knutson, Lagerquist, Malcolm, Newson, Pritchett, Reinhold, Robertson

**Absent:**

Bragolone, Bundza, Cummings, Konate Deme, Kritzman, Palmer, Stokes, Tarbox and Unrau

**Guest:** Bob Wertkin

Benton called the meeting to order and asked for approval of Summary Note 54 (Darrah/Reinhold). Members introduced themselves.

Benton announced the selection of Marcia Fetters as the third recipient of the Faculty Assessment Grant.

Wertkin presented his draft report from the 5-Year Assessment Plan survey. He discussed the demographics of those responding to the survey and provided some initial findings. Evans commented that it will be interesting to compare Dean's Assessment Reports to the survey. Wertkin suggested that UASC concentrate its efforts on faculty with 6-10 years of service to WMU, based on survey responses from this group.

Evans discussed faculty perceptions of administrative support for assessment. It was noted that assessment activities are not seen as a high priority (unless program accreditation is involved) and that assessment efforts are not always clearly communicated from administrators to faculty. The possibility of creating a campus-wide Assessment Coordinator was also discussed as a means for supporting assessment activities.

Assessment Excellence Award: The rubric for the individual award was shared and changes suggested. Lagerquist will make the revisions and send the rubric electronically to reviewers. Reviewers for the individual award are Darrah, Reinhold, Cummings, Benton, and Unrau. Eight submissions have been received. The recipient will be selected by September 29, 2008.

Evans reported on the Dean's Assessment Reports. Submitted reports are now available on the Institutional Effectiveness web site.

Evans also reported that the Higher Learning Commission (HLC) kick off is Monday, October 6, 2008. A description of the steering committees was given and Evans offered to meet with those wanting more information.

Benton reported on T.A.C.T. and that he has received inquiries about the consultations.

Adjournment 4:05 p.m. (Darrah/Reinhold)