

University Assessment Steering Committee
Summary Note #41
October 16, 2006

Attending: Patrick Benton, chair (Aviation), Judah Ari-Gur (CEAS), Sue Brodasky (Institutional Effectiveness), Maira Bundza (Libraries), Barbara Cockrell (USC), Kathy Cummings (EDUC), Betty Dennis (Univ Curric), Meg Dupuis (A&S), Lin Foulk (Fine Arts), Hossein Mousavinezhad (AAUP), Deb Newson (EUP), Zoann Snyder (A&S), Karen Stokes (ex-officio, TracDat), Yvonne Unrau (CHHS), Robert Vann (A&S).

Absent: DiPierro, Evans, Ferrin, Ickes, Nagel, Parker, Robertson, Tarbox,

Benton called the meeting to order. Summary note #40 was approved (Ari-Gur, Vann). The deans' annual assessment reports were distributed and discussed. Evans will be preparing responses for the deans and would like input from UASC. It was decided that UASC members would forward their comments on the reports to Pat Benton by November 1. UASC members who did not feel comfortable responding to the reports should email Benton with that information as well.

A list of assessment committee members from the departments and colleges was distributed.

RACT reports: Ari-Gur indicated that the plan from Manufacturing Engineering has been received. The RACT should have a recommendation for the November UASC meeting. Cummings met with Jim Leja to strategize about getting a plan from Blindness and Low Vision Studies. The math department has not submitted an assessment plan at this point.

Cummings and Brodasky reported on the Events Subcommittee and reminded UASC members of the TracDat training (October 17 & 18) and the talk by Dr. Michael Choban (October 17th).

Dupuis provided information about the "general education policy and assessment committee" (GEPAC), a subcommittee of the Undergraduate Studies Council. GEPAC will focus on the assessment of one proficiency area in general education. They chose to focus their efforts this year on the baccalaureate writing requirement. GEPAC will present their plans at the next faculty senate meeting.

Cummings reported on activities of the Center for Electronic Portfolios and Assessment (CEPA). She is presenting information about WMU's implementation of electronic portfolios at two conferences in Oxford in October.

Benton indicated that he has been working with Mary Lagerway and Jim Gilchrist to add a requirement for assessment information as part of the curriculum review process. The Senate executive committee will discuss the issue at an upcoming meeting.

Brodasky provided information on the Assessment Portfolio and encouraged UASC members to talk with their departments about "notable outcomes" to include. She reminded the group that the portfolio will feature examples of the uses of outcomes assessment information. UASC members are encouraged to go to [www.iwebfolio.com/public/WMU Assessment](http://www.iwebfolio.com/public/WMU%20Assessment) to see the portfolio and provide feedback.

Bundza provided information on the International Education Council's Assessment Working Group.

The meeting was adjourned (Dupuis/Snyder).