

UNIVERSITY ASSESSMENT STEERING COMMITTEE
Summary Note for Meeting #26: December 6, 2004

Attending: Judah Ari-Gur (CEAS), Josephine Barry-Davis (International Studies), Patrick Benton (Aviation), Sue Brodasky (Institutional Effectiveness), Susan Caulfield (COGE), Kathy Cummings (EDUC), Marianne DiPierro (Graduate College), Meg Dupuis (A&S), Eileen Evans (Institutional Effectiveness), Bruce Ferrin (HCOB), Jim Leja (CHHS), Linda Lumley (DOSA), Deb Newson (EUP), Peter Parker (CEAS), Dave Reinhold (USC), Bob Wertkin (CHHS & Chair).

Absent: Blanchard, Denhartigh, Dennis, Ickes, Kiddle, Petts, Roth.

Wertkin called the meeting to order and asked for approval of Summary Note # 25. A motion to approve was passed (Reinhold/Benton). Wertkin welcomed Linda Lumley to the UASC as a representative of the Division of Student Affairs. An updated summary of approved assessment plans was distributed and discussed. The plans that have not been approved were noted. Several additions were suggested for the list, including the department of Educational Studies and the programs in American Studies and Women's Studies. RACT chairs have continued to work with the departments whose plans have not been approved. Eileen Evans volunteered to contact the deans of the appropriate colleges to help motivate the department committees.

Wertkin distributed a new draft (v. 4) of the "Roles of the UASC et al in the Lifecycle of Departmental Assessment Plans." Lengthy discussion ensued, followed by a vote to approve the document as amended (Caulfield, Dupuis). Evans will share the document with the deans.

Evans reported on the plans for diversity assessment. A speaker from IUPUI who has experience with diversity assessment will be invited to campus to assist in our planning. Also, an assessment of campus climate will be undertaken as a preliminary step in the process. Evans also reported on the assessment processes for Extended University Programs. Programs located in the EUP sites should be included in the assessment plans of the appropriate departments. Evans will oversee a review of plans to be sure that EUP is included.

Cummings reported on the progress of training for TracDat. Anyone interested in receiving the training should contact her at Katharine.cummings@wmich.edu or 7-2963.

Dates for Spring Term UASC meetings were distributed: January 31, February 21, March 28, April 18, May 23, and June 20. All meetings will be held from 2:00-4:00 in Room 3150 Schneider Hall.

Wertkin thanked Sue Brodasky for all her work "behind the scenes" and thanked the committee members for their continued work as well.

The meeting was adjourned at 1:50.