

## UNIVERSITY ASSESSMENT STEERING COMMITTEE

### Summary Note for Meeting #22: 9:00 – 11:00 AM, May 13, 2004

**Members Present:** Josephine Barry-Davis (Teaching, Learning, Leadership/International Studies), Sandy Blanchard (College of Engineering and Applied Sciences), Katharine Cummings (Teaching, Learning, Leadership), Linda Delene (Academic Planning and Assessment/Provost's Office), Brad Dennis (University Libraries), Meg Dupuis (English/COGE), Bruce Ferrin (Marketing), Damodar Golhar (Haworth College of Business), Linda Ickes (Career and Student Employment/DOSA), Stephen Malcolm (Biological Sciences), Donald Meyer (Economics), Deb Newson (EUP), Peter Parker (Paper & Chemical Engineering), David Reinhold (Chemistry/USC), Galen Rike (Waldo Library/AAUP), Vladimir Risukhin, (College of Aviation), Ed Roth (Music), Edmund Tsang (College of Engineering and Applied Sciences), Ric Underhile (Sindecuse Health Center/Division of Student Affairs), Donna Weinreich (Community Health/TOC), Bill Wiener (The Graduate College).  
**Members Absent:** Robert Wertkin (Social Work and Committee Chair), Toni Barnes (Upward Bound/DOSA), Patrick Benton (Aviation), Beth denHartigh (Disabled Student Services), Lonnie Hannaford (College of Education), Linda LeBlanc (Psychology), Hossein Mousavinezhad (Electrical and Computer Engineering/GSC), Martha Warfield (Division of Student Affairs), Heidi Solberg-Viar (GSAC Representative). **Guest:** Marianne DiPierro (The Graduate College).

Delene, substituting for UASC Chair Wertkin, called the meeting to order. Corrections were made to the Summary Note for the April 19<sup>th</sup> meeting and the note was approved. Delene reported on the multiple training sessions being held throughout the summer for the SIS project. The project team has announced open meetings on Wednesdays from 3:00-4:00 for any faculty or staff who have questions about the new system or its implementation. Delene distributed the summary sheet of RACT activities showing the plans approved and under review.

Tsang distributed a summary of the Engineering and Aviation RACT. The RACT recommended approval of the plan for Materials Science and Engineering (Tsang/Dennis). Delene asked for the addition of the word "professional" to "attitude" within the plan. Tsang accepted this amendment and the motion to approve the plan passed. The RACT also recommended approval of the plan from Aviation (Tsang/Dupuis). The motion passed.

Golhar distributed the summary of action by the Business and Education RACT. The plan from Health, Physical Education, and Recreation was untabled and approved (Golhar/Cummings). The RACT recommended approval for the assessment plan for the Military Science minor (Golhar/Meyer). The motion passed. The plan from Accountancy was tabled (Dupuis/Underhile) to permit the department to move several appendices to the body of the document, identify the competencies as student outcomes, and appoint a faculty member to chair the department's assessment committee. The RACT recommended initial approval for the plan from Music, subject to minor revision (Golhar/Dupuis). The motion passed.

Roth distributed the summary of action from the RACT for Health & Human Services and Fine Arts. The RACT recommended approval of the plan for the Interdisciplinary Ph.D. in Evaluation (Roth/Cummings). The motion passed. The plan from the School of Art was recommended for initial approval pending minor revisions (Roth/Golhar). The motion passed. The RACT recommended and the UASC approved tabling the plan for the M.F.A. in Performing Arts Administration (Roth/Golhar). The plan from Dance was also tabled (Roth/Newson) until the full RACT could review it.

Underhile reviewed the assessment plan from the Division of Student Affairs (DOSA). Following a brief discussion of the differences between DOSA and the academic departments, the plan was approved (Underhile/Dupuis). Further discussion indicated that the new First Year Program will have an assessment plan that dovetails with the overall plan for DOSA.

Malcolm distributed a summary of actions from the Arts and Sciences RACT. He noted that revisions had not been received from Foreign Languages, Geosciences, Psychology, Sociology, and Statistics. The RACT recommended and the UASC accepted the plans from Anthropology, Physics, and Political Science (Golhar/Meyer). The plan from Public Administration was tabled for further consultation with the RACT (Reinhold/Rike). The plan from Chemistry received initial approval (Malcolm/Golhar) pending minor revisions. The plan from Environmental Studies received full approval (Malcolm/Dennis). The RACT recommended and the UASC approved tabling the assessment plan from Math for additional consultation with the department (Malcolm/Dupuis). The plan from Philosophy will be delayed until June.

Assessment mini-grants will be brought to the June meeting of the UASC.

Tsang reported some difficulty with the use of the term outcomes in the new TracDat system.

Delene thanked the members of the committee for their continued work throughout the year.

The meeting adjourned at 10:30.

The next meeting of the UASC will be June 10<sup>th</sup> from 9:00-11:00