

UNIVERSITY ASSESSMENT STEERING COMMITTEE

Summary Note for Meeting #21: April 19, 2004

Members Present: Robert Wertkin (Social Work and Committee Chair), Hal Bates (Academic Advisors), Mozhddeh Bruss (Family and Consumer Services), Katharine Cummings (Teaching, Learning, Leadership), Linda Delene (Academic Planning and Assessment/Provost's Office), Brad Dennis (University Libraries), Meg Dupuis (English/COGE), Damodar Golhar (Haworth College of Business), Lonnie Hannaford (College of Education), Linda LeBlanc (Psychology), Stephen Malcolm (Biological Sciences), Donald Meyer (Economics), Deb Newson (EUP), David Reinhold (Chemistry/USC), Ed Roth (Music), Vladimir Risukhin, (College of Aviation), Edmund Tsang (College of Engineering and Applied Sciences), Ric Underhile (Sindecuse Health Center/Division of Student Affairs), Bill Wiener (The Graduate College).

Members Absent: Toni Barnes (Upward Bound/DOSA), Patrick Benton (Aviation), Beth denHartigh (Disabled Student Services), Linda Ickes (Career and Student Employment/DOSA), Hossein Mousavinezhad (Electrical and Computer Engineering/GSC), Galen Rike (Waldo Library/AAUP), Martha Warfield (Division of Student Affairs), Heidi Solberg-Viar (GSAC Representative), and Donna Weinreich (Community Health/TOC).

Wertkin called the meeting to order and asked for updates from the Fine Arts and Health and Human Services RACT. Roth indicated that the RACT recommended approval of the Interdisciplinary Health Studies assessment plan. The plan was approved (Roth/Cummings). The plan from the Department of Theatre was approved at the March 22nd UASC meeting contingent upon a minor revision. The revision was submitted and the plan was approved. Plans from Dance and Art will require additional revisions and will be brought to the next UASC meeting.

The summary note from the March 22nd meeting was approved with two spelling corrections (LaBlanc/Roth). Wertkin reviewed the summary of assessment plans submitted and approved. He noted that he will not be present for the May 13 meeting and asked Delene to serve as chair in his absence. Hannaford noted that the assessment plan for Educational Studies will not be considered this year due to the anticipated reorganization within the College of Education.

Delene reported on training held for the TracDat and iWebFolio programs. The issue of faculty training for the new student information system was discussed. Delene reiterated that assessment on campus must be faculty driven. She provided information from an assessment symposium held April 16-18 at North Carolina State University. WMU will need to establish some common codes for assessment methods prior to loading department assessment plans into the new system. Delene indicated her intention to work with the Provost to develop ways to recognize faculty work on assessment. Faculty should be acknowledged for their scholarly efforts in the area of assessment.

Underhile led the committee in the election of a chair and recorder for 2004-2005. A motion was made and passed to elect Bob Wertkin as chair and Kathy Cummings as recorder (Underhile/Delene).

Malcolm and Hannaford presented the recommendations from the Arts and Sciences RACT. The RACT recommended approval of the plans from Africana Studies, Spanish, and English. The RACT recommended sending plans back to Geosciences for minor revisions and Foreign Languages for major revisions. A motion was made and passed to accept the RACT recommendations (Cummings/Golhar). The RACT also presented information on plans requiring minor revisions (Physics, Psychology and Statistics), plans requiring several revisions (Anthropology, Political Science, Sociology, and Criminal Justice), and one plan needing major

revisions (Philosophy). The committee accepted the recommendations of the RACT (Malcolm/Cummings). Public Administration submitted several plans. Action on this department was tabled until the plans are combined.

Tsang reported that the plan from Materials Science will be presented at the May 13th meeting.

Golhar reported that the RACT will bring the Military Science plan to the May meeting for approval. He presented information concerning the plan from Health, Physical Education, & Recreation. The department chair has provided information about the formation of a department assessment committee. The RACT recommended that the plan continue to be tabled until a chair is identified for the department committee.

Underhile presented information on the plans from the Division of Student Affairs. DOSA current has nine plans, which will be combined into a single plan for consideration at the May UASC meeting.

Other business: LaBlanc discussed the progress of the assessment grant reviewers. Wertkin thanked the UASC for its hard work and camaraderie throughout the review process. Delene reminded the committee that membership in the UASC should rotate among faculty within the units to provide additional expertise among colleagues. She will ask all current UASC members to indicate by email whether they are willing to continue serving.

The meeting adjourned at 10:40.