

UNIVERSITY ASSESSMENT STEERING COMMITTEE
Summary Notes for Meeting #8: 2:00 –3:30 p.m., Nov. 13, 2002

Present: Linda Delene (Committee Chair, Academic Planning and Assessment), Ariel Anderson (Teaching, Learning and Leadership/USC), Gus Breymann (EUP - Lansing Campus), Mozhdah Bruss (Family and Consumer Services/International Programs and Area Studies), Beth denHartigh (Disabled Student Services), Meg Dupuis (English and COGE representative), Damodar Golhar (Haworth College of Business), Lonnie Hannaford (College of Education), Joyce Kubiski (Art), Lynn Lee (Trio Programs), Stephen Malcolm (Biological Sciences), Bettina Meyer (University Libraries/TOC), Donald Meyer (Economics), Hossein Mousavinezhad (Electrical and Computer Engineering/GSC), Vladimir Risukhin, (College of Aviation), Peter Saunders (Center for Teaching and Learning), Edmund Tsang (College of Engineering and Applied Sciences), Ric Underhile (Sindecuse Health Center/Division of Student Affairs), Martha Warfield (Division of Student Affairs), and Robert Wertkin (Social Work). **Absent:** George Fierro (Academic Advisors), Linda LeBlanc (Psychology), Galen Rike (Waldo Library/AAUP), and Bill Wiener (The Graduate College).

The meeting began with a warm welcome to newest member of the Committee, Professor Vladimir Risukhin of the College of Aviation who was attending his first UASC meeting. The summary of the October 23rd meeting was accepted as written with a motion made by Anderson and seconded by Wertkin.

The meeting was devoted to reviewing the revised draft presented by Delene that incorporated changes from the public review period from June through October 2002. Considerable time was spent discussing the “new” section II on “assessment principles.” Several suggestions for improvement throughout the document were made that improved clarity, parallel construction, and provided more specific detail to the proposed document. Additionally, Delene provided an explanation of the changes in general education assessment including assigning formal leadership to the dean of the College of Arts and Sciences, and the constitution of a “general education assessment committee” comprised of faculty who regularly teach in the University’s general education program. This assessment design and implementation role will be complemented by a review of the results of general education assessment findings by both the Undergraduate Studies Council and the Committee on General Education of the Faculty Senate. The final document, incorporating the changes made in this meeting, will be edited formally by Dr. Eileen Evans and then forwarded to faculty senators for their review. After this review and extended discussion, a motion was made to unanimously approve the “Assessment Plan and Timetable” and to recommend the policy to the Faculty Senate and the Provost.

All members of UASC were reminded of the presentation the next day, Nov. 14 by two colleagues from Winona State University. Additionally, Delene requested that all members of the UASC committee, if possible, attend the Faculty Senate meeting scheduled for 5:00PM, Thursday, December 5, 2002 at the Fetzer Center. The committee’s recommended assessment plan will be presented to the Senate for formal approval; and then forwarded to the Provost for approval. The next meeting will be at 2PM on Wednesday, December 4, 2002 to review and approve the assessment grant guidelines and establish a departmental assessment plan protocol.

The meeting was adjourned at 3:40PM.