

ICES Online
WMU Access to Software and Evaluation Results

University Group	Role	Access to Software	Access to Results	Notes
Students		<u>Limited access to software.</u> Ability to complete evaluations. Cannot make changes to evaluation forms.	No access.	Student(s) may self-identify only by including their name as part of student comments.
Instructors		<u>Limited access to software</u> Cannot make changes to global or core questions*; however, can change instructor questions and/or open ended questions.	Access to results from global, university, college and/or department core questions as well as instructor- chosen questions and open-ended questions (student comments).	Only group on campus with access to results from open-ended questions (student comments).
Department Chairs And/or Designee	Department Level	<u>Limited access to software</u> Cannot make changes to global or core questions* or format of evaluations. Ability to read results only.	1. Access to department aggregate data results, which include global, university, college and/or department core questions. 2. Access to individual instructor results which includes global, university, college and/or department core questions, but not individual instructor chosen questions or open ended student comments.	
Deans And/or Designee	College Level	<u>Limited access to software.</u> Cannot make changes to global or core questions* or format of evaluations. Ability to read results only.	Access to the college's aggregate data results, which include global, university, college and/or department core questions.	
Campus Coordinator	University Level	<u>Full access to software.</u> Only person at WMU who can change core questions*.	1. Access to aggregate results 2. Access to individual instructor results for global, university, college and/or department core questions.	No access to instructor selected items or open ended results.

* core questions=all university, college, and/or department core questions.