

General Education Assessment Committee Meeting #3, Thursday, March 13, 2003

Present: Raja Aravamathan (Paper Science and Printing), Jennifer Daniels (Mathematics), Linda Delene (Provost's Office), Margaret Dupuis (English), Bassam Harik (Economics), Elaine Jayne (University Libraries), Lisa Paulius (Physics), Robert Reck (Marketing), Fred Sitkins (Manufacturing Engineering), and Craig Tollini, (GSAC). Absent: Paul Solomon (Art).

Linda Delene called the third meeting of the General Education Assessment Committee to order at 3:00 PM with the introduction of Fred Sitkins who was welcomed to his first meeting as a committee member. Delene asked the group to review and approve the summary notes for the committee's first two meetings, dated 1/23/03 and 2/25/03 respectively. They were approved as written for web posting. The group then concentrated on finding meeting dates that will not conflict with Paul Solomon's teaching schedule. The suggested meeting times for the remainder of the Spring semester are Monday, March 31 at 9AM and Monday, April 21 at 10:15 AM. [**Please Note:** the dates have been checked with Paul and given his situation are not yet definite. However, we need to move ahead so the Monday, March 31 meeting will stand at least.]

The Committee turned its attention for the remainder of the meeting to the draft statement of student learning outcomes that had been compiled from individual committee members. An area-by-area review of the proposed objectives ensued with numerous improvements being suggested. After agreement on the draft learning outcomes based on one more electronic review by the committee, it was agreed that Delene would send the draft statement to a few colleagues who teach in one of the eight general education areas with a request for their comments and advice. Committee members were asked to send Delene names of colleagues who teach in the gened program and who might be willing to review the student learning outcomes. Upon receipt and consideration of faculty comments, the committee will finalize the student learning objectives that will guide the upcoming year's exploratory gened assessment activity.

Delene asked each member of the committee to send, electronically, their teaching schedule for Summer I to Linda.walker@wmich.edu so a meeting time for that term can be determined. There will be no meetings during the Summer II term. Also, colleagues were asked to next consider specific objectives for the fall gened assessment activity, since objectives should be determined before methodology is finalized. With thanks to everyone for their focused work, the committee adjourned its meeting at 4:15PM.

NEXT MEETING: 9:00 AM, Monday, March 31, 2003