

LAN Administrators 8/12/08 Meeting Notes

Attendees:

Brian Shade, OIT
Joe Mainwaring, Athletics
Robert Johnson, OIT
Demecka Richardson-Lassitter, NCASI
Andy McHugh, Development
Tom Meldrim, OIT
Joel Fletcher, OIT
Joan O'Bryan, OIT
Paul Schneidenbach, OIT
Matt Newton, ATIS
Mark Liberacki, Arts&Sciences
Don Weber, College of Education

Steve Winqvist, SAMPI
Chad Stec, DOSA
Matt Jackson, Sindicuse
Todd Mossman, HR
Dave Longjohn, EUP
Joe Fee, Evaluation Center
Ron Schubot, OIT
Mark Scafaria, Physical Plant
Randy James, Libraries
Punitha Malar, Admissions
Shawn Nelson, HHS
Tom Birkenbach, Aux
Enterprises

- Last Month's meeting notes were approved with minor changes and the following comment:
 - Bob Johnson reported that the mobile computing policy reviewed at the June meeting has now been reviewed by the leadership team and is scheduled to be presented to the Faculty Senate.
- Departmental Account expiration cycle
 - The GW Departmental account that was defined about 1 ½ to 2 years ago will be impacted by recommendations from that auditors.
 - Since the departmental accounts are not tied to an individual within the identity management framework they need to be re-validated on an annual basis.
 - Discussion:
 - Do we recommend that these accounts be re-validated on the anniversary of their creation or in a group once a year?
 - What components will be expiring? The GW account, the LDAP fields or both? Joel will check with Richard Burton to clarify when Richard returns from vacation.
 - If to be managed from the GW account could disabling logins and account expiration be combined to provide a grace period for re-validation?
 - There was a consensus that it is preferable that all departmental accounts be re-validated as a group at the end/beginning of the fiscal year on July 1st.
 - There should be a grace period to give managers flexibility to get the paperwork submitted

- The notification/reminder process to managers should not issue separate notices for each account expiring.
 - Since Carol Olmstead currently processes the re-validation of non-GroupWise generic accounts it was suggested that the re-validation of GW account could be incorporated into her existing procedures.
- WINS consolidation – Paul Schneidenbach
 - WINS translates computer names to IP#s
 - WINS will be turned on for everything
 - Locations not already covered:
 - Admin bldg; Waldo Stadium; Unified Clinics; OIT Computer Room; Trimpe Hall and a few newer wireless subnets
 - WINS server is 141.218.20.61
- Active Directory update
 - Active Directory will be organized as a single domain
 - Test domain is linked to Kerberos and synching Active Directory to LDAP
 - Beta – Production Domain will be ready for public testing early fall
- Data Classification Policy – Robert Johnson
 - Like the review of mobile computing devices at our last meeting and this month's review Bob will be bringing other policy working drafts to the LAN Managers Forum for review and input.
 - The Data Classification Policy attempt to classify WMU data into three categories and defines roles of responsibility
 - The role of Data Steward will be responsible for defining criteria for proper handling of each class of data.
 - Discussion:
 - Regarding the need for a public unique user ID# that is used only for linking to private ID#.
 - How do WMU e-mail accounts fit into this policy taken that WMU e-mail policy says that e-mail is the property of the account owner? Is it time to re-evaluate who owns this e-mail?
- Anti-Virus search update
 - Search narrowed to three main contenders: Symantec; Trend Micro; and MacAfee
 - RFPs will be requested
 - Symantec license expires 12/22/08
 - Will try to get AV contracts synch with the WMU fiscal year
- Linux basic training – Tom Meldrim
 - Course outlines were distributed on two courses for comment and possible customization:
 - Basic SuSE Linux
 - SuSE Linux Administration
 - Discussion:

- Mid to late October for the first course and 2-4 weeks later for the second course where thought to be the best timeframe to fit into the most schedules.
 - Of the two possible locations for training the off campus Oshtemo training facility of New Horizons was thought preferable to hosting the courses on campus.
- GroupWise Post Office moves to Linux servers
 - The two administrative Post Offices were moved to new Linux servers on 6/29/08
 - As part of the move two additional new administrative Post Offices were created.
 - A portion of the GW users on the original admin Post Office will be moved to new the new Post Offices on an office by office basis to reduce overloading and to enable account size increases
 - OIT will be the first office to move starting the week of 8/11.
 - Possible move issues
 - User account moves will be done during off hours when required as the accounts moved have to be logged out of for the event
 - Based on testing after the move a small number of users will have their passwords reset and a few will need to reestablish proxy links.
 - IMAP access permissions and resource account ownerships will be removed and restored as part of the move process