

Bronco Marching Band

Website User's Guide for Staff

Registering:

- Once on the website, click on the Members link in the left menu
- There will be a link on this page which goes to the registration page
- Enter your information in the fields at the bottom of the page.
- Click the Submit button
- A webmaster will have to verify you as a Member of the BMB before you're allowed to log in.
- If any staff members do not have a WIN, a special nine-digit number will be issued in person which will act as a security code.

Using the Site's New Features

- Some items have been omitted from the Staff version of this guide to conserve space. If you encounter problems not covered in this guide, please view the Student version.

Section Pages:

- Each section now has a customizable web page where you can post messages that only you and members of your section can see. To post a new message, simply visit your section page via the link in the left menu. Note that the characters "<" and ">" are not allowed, and any forward slashes will not be displayed.
- If you would like to have information such as contact information or any other static content posted to your section's page, you may submit it to a webmaster and s/he can add it to your page. All information on your section's page will only be viewable by members of your section.
- To post a link, any string beginning with http:// will automatically be made a click-able link when displayed.

Staff Communication Page:

- Similar in concept to the section pages, there is a staff communication page. The key difference is that all staff members may post to it. This page is viewable and editable by all non-students, including Graduate Assistants, Directors, et cetera.
- The characters "<" and ">" are not allowed, and any forward slashes will not be displayed.
- There is a field where you may input your name. This is for display purposes only and is not the data which grants you permission to delete your posts. It is provided so other users do not have to know your BroncoNetID to be able to identify the author of a post.
- To post a link, any string beginning with http:// will automatically be made a click-able link when displayed.