

Minutes Friends of University Libraries Board Meeting, October 6, 2008.

Present: Kathleen Garland-Rike, presiding, Regina Buckner, Sharon Carlson, Greg Fitzgerald, Randle Gedeon, Norman Jung, David Sheldon, Susan Steuer, Michael Whang.

The meeting was called to order at 2:05.

Welcome/Announcements

Approval of Agenda

The agenda was approved. (Jung/Carlson)

Approval of Minutes

The minutes of September 8 were approved. (Fitzgerald/Buckner)

New Business

Treasurer's Report

The report was distributed by Buckner. The activity reflects postage and a number of donations that came through the WMU Foundation. Most of the Foundation gifts are renewal of memberships. There is one new member. We also provided support for the French in North America exhibit.

Committee Reports

FOLUSA – There was discussion on the frequency of the newsletter. Buckner will make sure that everybody receives a copy. Buckner thought it was a quarterly publication.

Staff Awards – Fitzgerald and Gedeon will meet with Library Staff Advisory Board. Fitzgerald looked over the guidelines on the website. They could probably use some editing. He will talk to the LSAB Board. They may have some ideas, too.

Fall Event Planning - We have the flier and have ordered refreshments for 75. There was discussion about poster distribution. Buckner will place an advertisement in the jottings. Other places suggested Kazoo Books, Kalamazoo College, People's Food Co-op, Archives, KPL, Portage District Library, and the KPL bookstore.

Spring Event – Antique Books Road Show – Carlson talked to Gloria Tiller. She suggested a Saturday in March. She suggested about 2-3 hours. People buy tickets and sit and wait their turn. She wants to bring an additional appraiser who works with ephemeral materials. There was discussion on whether to include appraisals beyond books since we are a books oriented organization. It was moved and supported to have a second annual Antique Book Road Show. (Steuer/Carlson) Carlson will contact Tiller and see if March 28 would work. Steuer suggested that we use the same location as the 2008 event. There was additional discussion on what to put on promotional materials, including the website. Steuer suggested a handout of the RBMS Section, "Your Old Books" be included.

Website – Whang distributed notes and plans for a "New Look" to the Friends website. Updates could be more frequent. The account is easy to access. It was suggested to add the banner ad on the home page. It was also suggested to add a link on the left hand column for events or a calendar. It was also suggested to get rid of the partner links to provide more space. "Become a member" was suggested instead of memberships. The new design is the main focus. The events

calendar and banner ads will be new. Other content from old web pages will be migrated. Send requests to lib-web@wmich.edu. Whang also suggested that minutes could be uploaded much more quickly if they are sent in pdf format. The final items and order include: become a member, mission, events calendar, gatherings, board members, Staff award, board members, meeting minutes. Partnerships and fact sheet will be deleted. By-laws will be included on the mission portion.

Old Business

Trip to Gerald Ford Museum in Grand Rapids

Fritz was not present to provide a report.

Honorary Members

Garland-Rike contacted Gerow to learn about honorary members. Gerow could not provide a list. The bylaws refers to life memberships. Garland-Rike will check with Gerow on this catalog. It was also suggested that it probably would be valuable to review the membership list. Sheldon indicated he did this as president. Garland-Rike will also see if a letter was sent to recently retired faculty inviting them to take advantage of their free year of membership. Gerow has a copy of the letter on her computer. Buckner will find out where the list comes from.

Gatherings Update

Grotzinger will focus on fundraising in the next issue. Dean Reish will write the lead article about this issue and external fundraising for the libraries in general. She needs articles by late November or early December and would welcome an article from the Friends. Carlson volunteered to put together an article with a brief history of the Friends, fundraising activities, and the upcoming spring fundraising event. Buckner talked to Grotzinger about having it online. The last two issues are available in pdf format. The consensus was to include the *Gatherings* online. Buckner will contact Grotzinger and follow up.

Other Business

Sylvia van Peteghem, the Chief Librarian at the University of Ghent, will provide a program on November 3 at 4:00 in the Meader Room. Dean Reish is organizing this with the Graduate College. Posters and other promotional material will be available soon.

Steuer reminded the Friends that they agreed to support the Newberry/WMU exhibit of shared purchases by helping pay for insurance. Steuer indicated that she will have information on this in January.

Sheldon will talk to Timmerman about the possibility of a shared bus for Kalamazoo area librarians wishing to travel to the ALA when it meets in Chicago, July 9-15.

The next meeting is November 3.

Minutes taken by S. Carlson.

Meeting adjourned at 3:40.