

Minutes Friends of the University Libraries, Board Meeting: July 2, 2007, 111 East Hall

Present: Sharon Carlson, Greg Fitzgerald, Warren Fritz, Kathleen Garland-Rike, Randle Gedeon, Norman Jung, Thomas Seiler, David Sheldon, Susan Steuer, Beth Timmerman.

The meeting was called to order at 2:10.

Approval of Agenda

The Agenda was approved as presented (Jung/Seiler)

Approval of Minutes

Minutes of May 7, 2007 were approved (Fitzgerald/Fritz)

Current/New Business

Treasurer's Report

Randle distributed a copy of the treasurer's report from Regina. It was accepted.

Administrative Changes

Barbara Cockrell will replace Bettina. It was suggested that FUL may want to send her copies of minutes, agendas, and include her as ex-official if possible. There was discussion as to whether this position was ex-official. It is not. Randle is official liaison. Dave will explore it further with her. He intends to meet with her and talk to her.

Email

The new email address is lib-friends@wmich.edu. There was discussion on access to the account.

Report on Fall meeting progress

Sheldon talked to Steven Bertman in the Chemistry Building. He is open to co-sponsoring an event in early November about bio-diesel. Sheldon will get an exact title of the presentation and arrange for a tour.

Winter Meeting and Spring Gathering Ideas

There was discussion securing a van to go the Gerald R. Ford Museum for a winter meeting. Other ideas included have a book appraiser. Sheldon has a colleague, James Best, who has a program "How Much Are Old Books Worth?" He would probably do the program for free and Sheldon would provide lodging. He will contact him about availability. It was discussed that the appraisal meeting or trip could occur in spring, too. There was some discussion about planning road trips or bringing in speakers during inclement weather.

Website Committee Report

Garland-Rike indicated that the website has been updated. She talked to Meyer who will explore links. Sheldon indicated that contact information needs to be included for the staff award. Sheldon will review the award criteria with Sydlik to seek if revisions need to be made for the final copy going online. Michael Whang will be invited to one of the next two meetings to take new photos of the Board for the website.

Garland-Rike indicated that Meyer had suggested including the Libraries gift policy on the website. Maybe the website committee could liaison with Randle to see what we can do about getting this information up. We could do much more with our website.

Fund-Raising Committee Report

Fritz indicated that he and Buckner have been in touch and have been emailing back and forth. They will meet next week. They both have some ideas that they want to present to everybody before the September meeting. There was discussion on expanding the parameters of the fund-raising committee and calling it the "Events Committee." Dual goals would be to increase membership and attendance at events. Kathy Gerow is currently updating the membership list and will have a current copy to Sheldon in the near future. Sheldon indicated that he wanted to get some of the newest Board members involved. The suggested final committee includes Fitzgerald and Timmerman, in addition to Buckner and Fritz.

Gatherings Coordination Report

Sheldon talked to Laurel Grotzinger, a long time supporter of the Friends. She is concerned about the continuity of the *Gatherings*. Garland-Rike suggested that we could complete a template corner or page to include Friends events. We could probably have more event photos, too.

Old Business

Gift for Bettina

There was discussion about purchasing a book for the University Libraries to honor Bettina's service to FUL and her retirement. It could possibly come out of the budget. If we purchase a book to be given to Bettina, the Friends would have to supply the funds personally. Gedeon indicated that Meyer suggested donations for her retirement be given to the Digitization Center. Sheldon will talk to Buckner about the possibility of earmarking some funds, possibly \$500. It was suggested that possibly some digitization project be designated, perhaps a continuation of United States Civil War Collection. Steuer also suggested the purchase of a Nancy Eimer volume would be appropriate because Meyer enjoys her poetry. She will also talk to Nancy Eimer about getting manuscripts and perhaps there would be a digital component.

Katrina Relief

Seiler indicated that we had agreed to send \$500 to Katrina Library relief. It was included in the minutes of October 16, 2006. If we voted to do this we should. Sheldon will find out what we need to do to disburse these funds.

Constitutions and Bylaws

There was discussion on whether the bylaws supported having a student on the FUL board. It was suggested that Kathy Gerow may know if any of the members are students. Gerow is in the process of sending out renewal letters.

Sheldon has also drafted a letter to the new emeriti that they have a one year membership.

Schedule for Preparing and Sending Out Donated Books

Several people worked on boxing on Saturdays. If we keep working on this, we have a better chance of getting materials to BWB and getting some money. Gedeon presently has 24 boxes ready to send. There are still many books in the Resource Sharing area that Meyer has indicated she wants to examine. Gedeon indicated that the situation is manageable at present but backlog has been an issue. He will let us know by the next meeting how much is involved and what help may be needed.

The meeting adjourned at 3:17.

The next meetings are September 10 and October 1.

Minutes taken by S. Carlson.