

Minutes of the Friends of the University Libraries Board Meeting: 3 - 5 p.m., Tuesday, January 10, 2006, Ravenwood Coffee House

**Present:** Mary Anne presiding, Norman Jung, Joseph Reish, Regina Buckner, Sharon Carlson, Phyllis Buskirk, Thomas Seiler

**Approval of Agenda** – A motion was made and unanimously approved to approve the agenda. (Carlson/Buckner)

**Minutes of the December 13, 2005 meeting** - The minutes were amended to include “Seiler reported that *Felicita: A Metrical Romance* by Elizabeth Kinney was purchased to honor Tom Amos. It is being cataloged for special collections.” A motion was made and unanimously approved to approve amended minutes. (Seiler/Buskirk)

**Treasurer’s Report** - Buckner provided a report. Several points were discussed. There have been five new members in approximately one year. This generated a discussion o membership. There was also discussion on the honorarium for the fall meeting. Buckner agreed to send an email to agent to verify the amount and get information to process the check. Buckner also distributed an Expenditure Approval Form to be used for future speakers and programs. A motion was made and unanimously approved to accept the Treasurer’s Report. (Carlson/Jung)

### **Current/New Business**

#### **Shared Waters Program**

There was discussion about publicity for the event. The consensus was to contact the *Gazette*. Buckner will also send something to the University as a whole.

#### **Winter/Spring Speaker - G R Ford Museum/ Elaine Didier**

The consensus was to postpone the Didier program and arrange a tour of the renovated Kalamazoo College Library. Reish will contact the director to arrange for the tour. Meyer will contact Didier about a future program.

**Grant Committee membership and chair:** Sydlik reported that there is a grant committee. Richard Brewer has agreed to be the chairperson. FUL Board members include Buskirk and Seiler. Rita Franks will represent LSAB, and Robin Williams will represent the library staff. The deadline is March 1. Brewer needs copies of the forms. Meyer will send copies of the forms to Brewer and Sydlik. Meyer will make an announcement at the All Staff meeting on January 26. Sydlik will also contact Keith Kelley.

#### **New board member nominations needed for 2006-2007 elections**

Phyllis and David will be rotated off the Board in April. We should be thinking of at least two new members. Buckner will get an alphabetical list of current members to Sydlik.

#### **Request for \$2040 from Paul Howell**

Digital Video Camera – Meyer reported on the request from Paul Howell. This is for long term use in the library for activities such as the taping of library events, production

of educational and marketing videos, and production of spots for video distribution in the library. Meyer thinks there will be numerous uses for this in the Libraries, such as orientation sessions. Productions may be viewed on the four monitors currently in Waldo Library. A motion was made and unanimously approved to appropriate \$2650 for the purchase of a digital video camera and related accessories. (Seiler/Jung)

### **Request for \$100 from Dean Joseph Reish**

Reish reported that he has a request for the Friends from the Reading Together Committee for \$100 toward the program. The community reading is *The Things They Carried*. The program begins on February 15 and ends of March 21. The author is going to speak in Miller Auditorium during the program. A motion was made and unanimously approved to donate \$100 for the Reading Together Program. (Buskirk/Carlson)

### **Future Book Sales**

Meyer distributed information on the book sale and responded to questions about the proposed contract with Better World Books (BWB). The Libraries may send a minimum of 5 boxes at a time. BWB pays for shipping and supplies the boxes and tape. They don't want marginal or damaged books. BWB prepares the list and puts it online. We can check the account online to see what has been sold and what has not sold. There was also discussion about the control of the books and the book sale. There was discussion about the time and space needed to run the book sale. Meyer noted that the contract with BWB may be cancelled at any time. A motion was made and unanimously approved to support the University Libraries entering into a an agreement with Better World Books. (Buskirk/Jung)

### **Kalamazoo Promise**

There was general discussion about what the Friends can do for the Kalamazoo Promise. Reish indicated that the provost and deans are going to meet with Janice Brown and discuss this as well.

**Meeting adjourned at 4:35.**

**Next Meetings: Mondays** February 13, March 13, April 10 at 2pm