

**Application for a
LIBRARY STAFF DEVELOPMENT GRANT
From the Friends of the University Libraries**

Print Name: _____

Position/Title: _____

Department: _____ **Phone:** _____

E-mail Address: _____

Attach a description (2-3 double-spaced pages) of your proposed project or activity.
(See Staff Development Award Guidelines on the Friends Web site for points to include.)

When would you need the funds for your project or activity? _____ (mm/dd/yy)
(Applications should be received 4 weeks before funds are needed)

Will you need library facilities for your project or activity? Yes _____ No _____
(If yes, describe briefly)

Applicant's Signature

Date

Supervisor's Signature

Date

NOTE: In awarding grants, the Friends must comply with all Libraries and University guidelines regarding travel and reimbursement.

Send completed application to:

President, Friends of the University Libraries
c/o Kathy Gerow
Dwight B. Waldo Library
Administrative Office
Western Michigan University
1903 West Michigan Ave
Kalamazoo, MI 49008-5353