

**OIT Executive Advisory Board
Meeting Notes
April 21, 2009**

Attending: Diane Anderson, Jim Gilchrist, Len Ginsberg, Tim Greene, Greg Lozeau, Peter Parker

Absent: Rick Gershon, Bassam Harik, Lowell Rinker

Agenda Items

OIT Product Review Process: Greg distributed copies of the web pages of the proposed process. Some comments included what criteria necessitate the need for a review. Three items mentioned were: the system(s) proposed require the use of WMUnet, the server(s) are housed in the UCC machine room, or there is a need to have the requested system/software integrated with other university systems/data. In addition, there are certain grant request that should be required to pass through this process. Discussion was held and the proposed process was approved.

Disaster Recovery Site Policy: Jim distributed the proposed policy and indicated that this policy came about because of request from other university departments to locate systems in the existing College of Engineering and Applied Sciences DR facility. Discussion was held as to what other business critical systems that are not currently located out at this facility might want to be considered. Examples given were the Library system, Sindecuse health medical system, and the Lenel building access system. Policy was approved. It was requested that the topic of the Lenel system in a DR facility be on the next Board agenda.

OIT Budget Reduction Scenario: Jim provided a budget cut proposal along with justification. Discussion was held regarding major forthcoming infrastructure needs (i.e. machine room air conditioning, network re-wiring of buildings). A question was asked as to whether federal stimulus dollars could be applied to any proposed project. It was recommended that a couple of the priorities be rearranged to protect some of the operational needs of IT systems and services.

Announcements:

1. July Meeting Schedule – to be determined.

New Business