

## **OIT Executive Advisory Board Meeting Notes January 15, 2008**

**Attending:** Jim Gilchrist, Sue Brodasky, Len Ginsberg, Diane Anderson, Lowell Rinker, Peter Parker, Bassam Harik, Rick Gershon, Tim Greene

### **Announcements:**

1. The committee was invited to tour the disaster recovery site located in the College of Engineering and Applied Sciences immediately before the next committee meeting on April 15. Committee members were invited to tour the machine room in UCC anytime.
  
2. The Merit e-mail presentation is Thursday, January 17 at 1 p.m. in the Clock Tower conference room. Merit-mail offers a solution for remote hosting of Zimbra, an open source e-mail product. Zimbra mimics Microsoft Exchange and was recently purchased by Yahoo. Zimbra will be hosted by Merit at their Ann Arbor location and backed up at their Lansing site. The committee is encouraged to attend the presentation.

### **Agenda Items**

**OIT Strategic Plan:** The current strategic plan was written in 2001 and has not been updated. Certain items within the plan have been accomplished, those are: reinstallation of the financial systems; PeopleSoft; and the implementation of the student information system, including Banner, accounts receivable, payment system, e-learning, and reporting system. Those projects overwhelmed the others that are contained in plan. The question was raised, how has the world changed for IT? Jim provided a handout which he reviewed, outlining the changes as he interprets them. Systems are radically different in the way they function. To rewrite the strategic plan there changes will need to be accounted for. Examples: the University website is not developed by OIT but rather supported by OIT for University relations and other offices that develop it. The strategic plan was a collaborative document when it was developed, however so much more is internet driven now. An area that needs concern is enterprise communications systems. It was noted that a great deal of the plan is still accurate, components belong to different areas, and the strategic plan is for information of the University and not just the OIT department. A question was raised as to what should be the source for funding of classroom technology. Several options were discussed including OIT, ATIS or the Provost office. Further questions regarding the decision making processes regarding video services and EduCable being centered in OIT with consultation of Student Affairs rather than University housing as the major end users with OIT support. Overall the focus needs to be on teaching and the computing follows in support. Discussion was held regarding the travel authorization on-line process and how that has sparked a lot of other systems being developed. Different parts of the University need to use these systems in different ways. To move ahead on revisions of the strategic plan will require the formation of a committee with representation from all aspects of the University community. They will need to identify the systems that need to be developed (i.e. grants, travel). OIT will facilitate the committee and ensures security systems, but not in a way that would limit people getting work done. It was noted that OIT has done a better job of integrating services to students then staff and faculty, which is to be expected. Discussion was held. Development of a tactical plan with timelines was suggested where OIT still hosts all the systems but are run and tweaked by the users. Jim will confer with Bassam and Lowell, put together a proposal for committee structure and timeline to revise the plan, as well as a charge for the committee.

### **New Business**

Jim informed the committee of the upcoming move of scanning services into OIT production control. Discussion regarding services offered was held.

There was a discussion of password expirations, security communications, and security of information stored on mobile devices. The Campus Information Security Committee is working on these issues, while there isn't a policy yet they are working on a first draft, which once finalized will come to this group for input before being distributed.