

**Office of Information Technology
College Representatives Meeting
November 16, 2007
Notes**

OIT News

- Blackboard Vista patch this Sunday
- Arch and Stdns re-convening
- Meeting notes going up in “Collaborative groups” listing on OIT home page

DCP

Operational reports review

Greg distributed the composite listing, as well as individual colleges’ submission, of the operational fund spending for the 2006-2007 fiscal year.

Items of note were -

- Increase in student staff compensation
- Increase in yearly maintenance cost
- Decrease in consumables
- A discrepancy in distributed dollars versus reported fund allocation for HCoB

Greg then distributed the Planning Scenario worksheet. This sheet shows the total number of computer systems within a college as reported in the college operational report, as well as the requested operational allocation for the 2007-2008 fiscal year. There were increases requested by H&HS, HCoB, CoE, and Aviation...and decreases by CEAS and Fine Arts.

Discussion followed regarding the student pay grade increases and the resulting impact on the allocation and thus increases by some of the colleges. In addition, there was dialog about what a student worker gets paid for the jobs that are untaken – i.e. lab monitors being paid the same between colleges? Some have students working at the A1 grade (\$7.16) while others have a C1 minimum grade (\$7.68). Some colleges seek out the work study student but then are confronted with the students perception that “study” is what they can do while they work. Other colleges chimed in that they had problems with workers not taking on responsibilities as assigned but then the review of responsibilities at the time of hiring has reduced the “slacking off” of some students.

Other concerns were expressed for a college funding graduate assistants for lab monitor operations...it was felt that these are highly paid monitors. The college was going to go back and discuss this with their dean.

A couple of reasons for the decreases by the colleges’ was the reduction in cost for the Apple software maintenance (commitment for multiple years) and having the various departments taking on the cost of software that pertained solely to their curriculums.

Back to the Planning Scenario worksheet...it then calculates the spending target goal for lab upgrades for the coming year, leaving 20% of the total available to be used for “special initiatives” by any college that can justify the need. What also has to be taken into consideration for the special initiatives is the yearly licensing cost for Microsoft and the every-other year cost for Adobe (Macromedia) which needs to be expended this

coming year. Details of those costs have not been shared with the group. **Greg will ask Mike Strong for an update on these expenses.**

Further discussion followed regarding the use of the tech fee dollars to fund what a college truly needs in order to keep up with instructional computing request of that college. Should there be course/class fees instead of a tech fee that then the college controls the dollars. In addition, the question of open labs versus instructional labs was raised and what was the tech fee/DCP intended to cover, just open labs?

It was requested to refresh the groups' memory as to what specifically the Board of Trustee's wording was for use of the tech fee. **Greg will investigate and report at the next meeting.**

DCP lab upgrade reports and spreadsheets due January 11.

Around-the-table

CEAS

- Laptop survey of students – 82% have, 98% have either a lap top or desktop and 80% have high speed internet access available.
- Epson projectors 5 year life expectancy has been reached...need higher resolution projectors for images that are associated with engineering simulations, modeling, etc.
- Should classroom technology be pared down? Don't need all the various devices currently provided in a podium/lecture hall setup.

A&S

- Brown Hall opening early spring term...classes starting in fall

Fine Arts

- Kohrman move-in to occur in December
- Facing challenges in technology installation in Kohrman

CoEd

- Technology classroom improvements

HCoB

- Kudos to Dustin, OIT student tech graduating this December, for all his work on lab login, printing, etc.

Next meeting – Friday, January 18, 2008