

DEFINITIONS OF TERMS USED IN THE 2007-2008 FACT BOOK

**All Students** indicates all students taking courses at WMU including branch campuses.

**Bargaining unit faculty** are those faculty appointed by the Board of Trustees who are represented by the WMU chapter of the American Association of University Professors (AAUP). As such, they all have academic rank. Most of the positions have an instructional function; however, some, notably those in the library and counseling center, are not instructional and are omitted from counts that specify instructional faculty. See Faculty Information, Faculty Data Definitions for more detail about definitions of items related to faculty.

**Census** refers to the first business day after the drop/add period of a semester.

**Curriculum** is a complete program of study, as defined by a college, leading to a degree. The term “Curriculum” is now referred to as “Primary Program”.

**Data on Students Enrolled** is a statistical summary report based on census enrollment.

**Degree-seeking students** are those students who are officially admitted to the University in a degree program as either full or part-time students.

**FYES** is an abbreviation for Fiscal Year Equated Students. To calculate FYES, the total student credit hours (SCH) for the fiscal year are grouped by student level. The SCH at the undergraduate level are divided by 30, SCH at the master’s are divided by 24, and doctoral and specialist credits are divided by 16. FYES is commonly used among Michigan colleges and universities to

provide comparative enrollment data. FYES should be distinguished from the definition of individual students who attend full-time or part-time. (See **full-time student**.)

**FTIAC** refers to full-time, degree-seeking, undergraduate students enrolled for the first time in any college.

**Full-time instructional faculty** refers to instructional bargaining unit faculty (described above) and academic department chairs who are full-time. Inclusion and exclusion of individuals are based on the instructions for reporting to government agencies, i.e., IPEDS. See Faculty Information, Faculty Data Definitions for more detail about definitions of items related to faculty.

**Full-time student/part-time student** refers to the classification of individual students based on the number of credits each is carrying in a semester. Undergraduates are considered full-time when they take 12 or more credits during the Fall or Spring and 6 credit hours during the Summer sessions. Graduate (master’s, specialist, and doctoral) students are considered full-time when they take 6 or more credits during the Fall or Spring and at least 3 credits during the Summer sessions.

**IPEDS** stands for Integrated Postsecondary Education Data System, a system for annual reporting of institutional data to the federal government.

**Major** is a concentration of related courses generally consisting of 30 to 50 semester hours of credit. A student may have more than one major.

**Student Credit Hours (SCH)** is the enrollment in a course multiplied by the credit hour value of the course. For example, if a three credit-hour class includes 30 students, the SCH is 90. Total SCH for the University is the sum for all course sections.

**Student headcount** is the count of individual students enrolled for one or more credit courses during the time period illustrated. This count is taken at the same time each semester (Census Day) as set by the Board of Trustees.