
WESTERN MICHIGAN UNIVERSITY

Job Description

Job Title: Research Assoc Paper Science **Position Number:** 0254
Pay Type: Salaried/Exempt **Department Name:** Chemical and Paper
Grade: 17 Engineering

General Summary

Provides opportunities for funded research programs by soliciting external funding and identifying funding sources.

Major Duties

- Promotes the external visibility of the department by submitting papers, refereed publications, and attending conferences. Markets the department's facilities and services to potential clients.
- Solicits external funding to provide research opportunities for faculty. Identifies potential sources and prepares and submits grant proposals. Serves as a liaison to external agencies.
- Conducts research. Prepares and presents findings. Submits reports to sponsoring agencies.
- Instructs one academic course per year.

Minimum Qualifications

- Doctoral degree in paper or chemical science, or other relevant field.
- Three years of experience in research management.
- Familiarity with industry resources.

Desired Qualifications

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This description indicates the general nature and level of work performed by employees in the above job. It is not intended to be a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to the job.