

ACOTE

Accreditation

Dear Prospective Applicant:

Council for
Occupational
Therapy
Education

I am pleased to provide information regarding the accreditation process for occupational therapy educational programs that are seeking accreditation for additional locations. Universities and colleges generally contact the American Occupational Therapy Association (AOTA) early in their consideration of initiating an occupational therapy educational program at an additional location. This is to allow for completion of the accreditation process prior to the graduation of the first class of students.

The American
Occupational
Therapy
Association, Inc.

All locations of an occupational therapy or occupational therapy assistant program must be accredited by the AOTA Accreditation Council for Occupational Therapy Education (ACOTE) prior to students' graduation for its students to be eligible to sit for the national certification examination offered by the National Board for Certification in Occupational Therapy (NBCOT). Therefore, students who enter developing programs are taking a risk that the program will not obtain accreditation and they will not be eligible to sit for the NBCOT certification examination.

*More Than
75 Years of
Service,
Experience,
and
Excellence in
Accreditation*

Any program that is seeking accreditation for an additional location must submit an application for accreditation of that location describing how the program plans to demonstrate compliance with the applicable 2006 ACOTE Standards. If the application is accepted, the program continues through the accreditation process.

I would suggest that you speak with the director of any new program in which you are interested regarding the plans for the program and for application for accreditation. If the program has applied to seek accreditation, the program director will have received a tentative schedule of the accreditation process. This schedule delineates a sequence of required steps the program must complete before accreditation is granted.

If you are uncomfortable with the risk involved in entering a developing program, it may be better for you to pursue one that is already accredited. However, the accreditation process is designed to facilitate development, and substantial support is provided to the program during the process.

I hope that this information is helpful to you. Please feel free to contact me if you have additional questions. Best wishes in your pursuit of an occupational therapy or occupational therapy assistant degree!

Sincerely,



Neil Harvison, PhD, OTR/L
Director of Accreditation, AOTA

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<i>Parcels</i>	<i>Correspondence</i>	<i>Telephone/Fax</i>	<i>Internet</i>
4720 Montgomery Lane Bethesda, MD 20814-3425	PO Box 31220 Bethesda, MD 20824-1220	301-652-AOTA (2682) 301-652-7711 (Fax) 800-377-8555 (TDD)	Web site: www.aota.org E-mail: accred@aota.org



Department of Occupational Therapy

WESTERN MICHIGAN UNIVERSITY

<http://www.wmich.edu/hhs/ot/graduateot.html>

Application for Admission

FALL ADMISSION 2010

DUE DATE: FEBRUARY 1, 2010

PROFESSIONAL MASTERS DEGREE PROGRAM

Please return this application packet to: David Orchanian, Western Michigan University, Department of Occupational Therapy, 1903 W. Michigan Ave., Kalamazoo, MI 49008-5333 USA

This a dual-application process. You MUST apply to BOTH the University's Office of Admissions for Graduate Admission to Western Michigan University (<http://www.wmich.edu/admissions/gradapp/index.html>) AND to the Occupational Therapy Department for admission to the Occupational Therapy Graduate Program by submitting this application packet. Your application to the department cannot be processed until you have applied to the University.

Please check preferences:

Kalamazoo Grand Rapids Either

Date: _____

Name: _____ **WIN #** _____

Mailing Address: _____

Current Home Telephone: _____

Current Daytime Telephone: _____

Email Address: _____

It is the policy and commitment of Western Michigan University not to discriminate on the basis of race, sex, age, color, national origin, height, weight, marital status, familial status, sexual orientation, religion, disability, or veteran status in its educational programs, student programs, admissions, or employment policies.

Prerequisite Courses: Please complete this table in full. All prerequisite coursework must be completed before the first semester of the occupational therapy program. All prerequisite courses must be completed with a grade of “C” (2.00) or better. Students are allowed to repeat only one course. For the course that is repeated, only one repeat is allowed.

PREREQUISITE COURSE REQUIREMENTS	COURSE NUMBER AND TITLE	DATE COMPLETED	ANTICIPATED COMPLETION DATE	INSTITUTION
*Orientation to Occupational Therapy (2-3 credits)				
*Life Span Human Development (3 credits)				
*College Writing Course				
Social Science Course/ Behavioral Science Course (3-4 credits)				
Biological Sciences (minimum of 8 credits) Includes Anatomy and Physiology				

***These courses can be completed through the Distance Education Program at WMU. Please contact: Office of Self Instructional Programs, Division of Continuing Education, B-102 Ellsworth Hall, WMU, Kalamazoo, MI 49008. 269-387-4195.**

Adopted 4/02: Department of Occupational Therapy



NARRATIVE ONE: WORK AND/OR VOLUNTEER EXPERIENCES:

Document three work AND/OR volunteer experiences that you perceive will be valuable to your study of and eventual practice of occupational therapy.

For each of the three experiences cited, please provide a cover sheet with this information:

Name of Agency/Facility: _____

Dates of Experience: _____ Total Hours _____

Contact Person: _____

Phone Number: _____

Please indicate, with your signature, your authorization to contact this person for verification of your experiences in this agency.

Signature

For each of the three experiences cited, respond to the following statement:

Describe the experiences you had in the setting that you feel are relevant to your interest in pursuing a career in occupational therapy. Attach a separate narrative for each experience.

Falsification of any information provided in this application will result in the rejection of this application and immediate dismissal from the occupational therapy program if discovered post admission.

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NARRATIVE TWO: STATEMENT OF LEADERSHIP ROLES

Please type a double spaced response to the following statement:

Leadership is considered to be action oriented and not merely position or title. In this statement, please provide (3) examples of your leadership experiences. Be concise and specific. The evaluation of this narrative will focus on level of responsibility, self direction, and the scale or scope of the experiences cited. Attach extra pages to this cover sheet as needed.

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**NARRATIVE THREE: STATEMENT OF CULTURAL/ETHNIC DIVERSITY AND
COMPETENCY**

Please type a double-spaced response to the following statement:

The Department of Occupational Therapy is committed to the recruitment of students who represent diverse cultural and ethnic backgrounds as well as those who have had experience with diverse groups of people. In this statement, please explain the experiences and training you have in the area of cultural and ethnic diversity. Discuss the value that your experiences would bring to this program. You may include your own ethnicity, disability, course work in cross cultural studies, foreign language courses and significant and sustained interaction with persons from diverse populations.

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NARRATIVE FOUR: STATEMENT OF RESEARCH

Please type a double-spaced response to the following statement:

In the most recent update of the Standards for an Accredited Program for Occupational Therapists, the Accreditation Council of Occupational Therapy Education (ACOTE) has strengthened the inclusion of student research activity as part of the requirements for accreditation. In this statement, indicate your perception of the rationale for this requirement and describe your own beliefs about the value of research as it relates to occupational therapy. Describe any experiences you have had related to scholarly inquiry.

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Limitations Related to Program Completion and Certification

As you consider your application to this program, please be informed of the following information:

A. You will be required to complete a six-month, full time fieldwork experience following completion of your academic coursework. It is important that you understand that assignment of a placement may require relocation to an area that is outside of your geographical preference. In addition, the settings that you are assigned to may require certain actions on your part before a placement can be confirmed:

1. Documentation of Hepatitis B vaccination
2. Documentation of participation in OSHA blood-borne pathogen training
3. Participation in random drug testing
4. Liability insurance coverage higher than the general policy requirements
5. A criminal background check

B. Following completion of all academic and fieldwork requirements, you will be eligible to sit for the certification examination with the National Board for Certification in Occupational Therapy (NBCOT). As part of your application for this exam, you will be required to answer questions related to the topic of criminal felonies. For further information on these limitations, you may contact the NBCOT at:

National Board for Certification in Occupational Therapy
800 S. Frederick Avenue, Suite 200
Gaithersburg, MD 20877-4150
(301) 990-7909
www.nbcot.org

I do affirm that I have read the information above (parts A and B) and that I do understand the implications as it relates to my application to this program.

DATE

SIGNATURE

I hereby affirm that all answers in this application are complete and true to the best of my knowledge. I understand that falsifying any part of this application will result in rejection of this application and dismissal from the program if discovered post admission.

DATE

SIGNATURE

It is the policy of Western Michigan University not to discriminate on the basis of race, sex, age, color, national origin, height, weight, marital status, familial status, sexual orientation, religion, disability, or veteran status in its educational programs, student programs, admissions, or employment practices in accordance with the Title VII of the Civil Rights Act of 1964, Title IX of the 1972 Education Amendments, Executive Order 11246 as amended, Section 504 of the Rehabilitation Act of 1973, and all other pertinent State and Federal Regulations.