

REQUEST FOR INCLUSION OF A REPEAT COURSE IN A GRADUATE PROGRAM

The repeat course policy states, no more than two courses may be retaken and no course may be repeated more than once during the student's graduate career (inclusive of both master's and doctoral programs at WMU). Permission must be granted from the graduate advisor and graduate dean before registration for the course to be repeated takes place. The original grade for the course will remain on the student's transcript, and both the original and repeated course grade will be computed into the degree program grade point average.

Name

Social Security No.

Street

City

State

Zip

Degree Program

Graduate Advisor

Title of the course intended for inclusion

Course Number

Department

Semester/Session

The signatures below indicate the approval or denial of this request.

Signature of Graduate Advisor

Approved

Denied

Date

Dean, The Graduate College

Approved

Denied

Date

Distribution:
Graduation Auditing
Graduate Advisor
Student

The Graduate College/jmw
9/2002