

Fall Welcome 2009

1535 Ellsworth Hall
Kalamazoo, MI 49008
(269) 387-2338

June 9, 2009

Department/Student Organization
Western Michigan University
1903 West Michigan Avenue
Kalamazoo, MI 49008

Greetings!

While you are winding down your academic year, the Fall Welcome office is gearing up for the next one! We are busy preparing to welcome our new class of students the week of August 31 through September 4, 2009. We are writing to offer some opportunities for your department or organization to be a part of the 10th anniversary of the Fall Welcome Program.

As a part of First-Year Experience Programs, Fall Welcome is designed to help first-year students with their academic and social transitions to college life. We wish to connect first-year students with WMU, other students, faculty, staff, and the community. In order to accomplish this goal, we would like to ask for your participation.

We believe that getting involved is the key to success at Western Michigan University and we would like to showcase your department/organization to the incoming freshman class. Throughout the week, there will be several opportunities for you to connect to the incoming students and make them aware of what is available to them at Western. The following are the opportunities we have for your department or organization to get involved.

1. **Project RSO:** Wednesday, September 2 (9:45 p.m. – 11:00 p.m.) Location: Bernhard Center (We will reserve a room for you in the building, if you would like to use an outdoor space, you will be responsible for reserving the respective space)
Inform students about what your department/organization has to offer through games, music, casual discussion, and giveaways. This is a great opportunity to get students interested in your department/organization in a very informal atmosphere. You decide what activity you want to host. Past ideas include game night, Hawaiian luau, karaoke, and ice cream social.
2. **Interest Sessions:** Wednesday, September 2 (2:15 p.m. – 3:00 p.m.) & Thursday, September 3 (11:30 a.m. – 12:15 p.m.) Location: TBA
A required activity for all students to explore their options of getting involved on campus through registered student and academic organizations and departments. **NEW THIS YEAR:** An athletics interest session to inform students of the opportunities they have to participate in athletics through club and intramural sports.

3. **Campus Resource Fair:** Thursday, September 3 (12:30 p.m. – 2:00 p.m.) Location: The Flagpoles

The Campus Resource Fair is designed to help students learn everything they ever wanted to know about Western! During this time, students will have the opportunity to go table to table and pick up information about different University resources that will help them be successful in their future time at Western.

Please consider these opportunities for your department/organization to enhance the overall Fall Welcome experience. Enclosed is a sign-up sheet for your department/organization to get involved. Please select the activities you would like to be involved with and return it to the Fall Welcome Office, 1535 Ellsworth Hall by June 29, 2009 at 5 p.m. If you have any questions, please feel free to contact us at fall-welcome@wmich.edu or at (269) 387-2338.

Sincerely,

The Fall Welcome Team

Fall Welcome 2009

Activity Sign-Up Sheet

Please print or type:

Department/Organization Name: _____

Contact Name: _____

Local Address: _____

E-mail Address: _____ Local Phone Number: _____

Please select the following activities that you would like to participate in (check all that apply):

_____ Project RSO (Wednesday, September 2 from 9:45 p.m. – 11:00 p.m.)

_____ Interest Session 1 (Wednesday, September 2 from 2:15 p.m. – 3:00 p.m.)

*****PLEASE NOTE: You may participate in BOTH Interest Sessions if you wish*****

_____ Interest Session 2 (Thursday, September 3 from 11:30 a.m. – 12:15 p.m.)

_____ Campus Resource Fair (Thursday, September 3 from 12:30 p.m. – 2:00 p.m.)

Brief description of your department/organization & what you'll be doing to be put in our program (**For Project RSO only**):

What equipment do you need (ex. Overhead, projector, chalkboard/marker board, etc) (**for Interest Sessions only**):

Please return this form to the Fall Welcome Office, 1535 Ellsworth Hall – mail stop: 5285 or e-mail to fall-welcome@wmich.edu by June 29, 2009 by 5 p.m.