



Student Name: \_\_\_\_\_

WIN #: \_\_\_\_\_

-- Please Print Legibly in Blue or Black Ink Only --

**Citizenship Verification**

We have been asked by the U.S. Department of Education to verify your citizenship status. Please complete the following sections, sign and return this form to the Financial Aid Office. **Your completed form must be received in our office at least 30 days prior to your last date of enrollment for the academic year you are requesting financial aid.**

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Daytime Phone (\_\_\_\_) \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Nationality: \_\_\_\_\_

My citizenship status is (**Please check one and attach required documentation**):

- U.S. Citizen. **Please attach** a copy of your U.S. birth certificate *and* a valid Social Security card.
- U.S. National. **Please attach one of the following:** U.S. Passport, Certificate of Birth Abroad (FS-240, FS-545, or DS-1350), Certificate of Citizenship (N560, N561), or Certificate of Naturalization (N550, N570).
- \*  U.S. Permanent Resident. **Please attach one of the following:** a copy of your Alien Registration Receipt/Resident Alien/ Permanent Resident/Conditional Resident card (I-151, I-551); Foreign passport with I-551 endorsement; or Arrival/Departure Record I-94 with I-551 endorsements..
- \*  Other eligible non-citizen. Refugee; Cuban-Haitian Entrant; Conditional entrant; Asylee or Indefinite/Humanitarian Parolee. **Please attach one of the following:** a copy of your Arrival/Departure Record (I-94, or I-571 with proper endorsements).

**\*If you checked this box, we will send your documents to the Department of Homeland Security (DHS) for verification of your status. This can take up to eight weeks for DHS to respond to us.**

If you are a citizen of Palau, the Marshall Islands, the Federated States of Micronesia, or a Canadian Born Native American please contact the Financial Aid Office to arrange a meeting with a Financial Services Specialist.

We cannot proceed with your financial aid application until your citizenship verification is complete. Many financial aid programs have specific deadlines and delays in processing may result in a reduction or loss of potential financial aid awards. Be sure to include your name and WIN number on any documents you submit. If you have any questions or need assistance, please contact us at (269) 387-6000.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please mail documents to: Western Michigan University, Student Financial Aid  
1903 West Michigan Avenue, Kalamazoo, MI 49008-5337