

What is the withdrawal policy and how do I withdraw from a class?

- Withdrawals from individual courses can be done online through GoWMU from the time the drop/add period ends through the Monday of the 10th week of the semester.
- If you wish to withdraw from a class after the Monday of the 10th week of the semester, you contact the professor individually to request permission to late withdraw. If the professor agrees, you both complete the “permission to late withdraw” form. You need to hand –carry the completed form to the Registrar’s Office to complete the withdrawal.
- If you drop a class within the first five business days of the semester, a “W” does not appear on your transcript.
- If you drop a class after the first five business days of the semester, a “W” appears on your transcript.
- It is always a good idea to talk with your advisor prior to withdrawing from a course or courses at WMU; also check with a financial aid counselor if you have financial aid.