



Office of Field Placements  
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## SCHOOL/UNIVERSITY PARTNERSHIP TEAM CALENDAR FALL SEMESTER 2009

**Tuesday, September 8**

Classes Begin (8 a.m.) Tuition and Fees Due

**Monday, September 14**

Drop/Add Classes; Last Day for 100% Tuition Refund

**Thursday, September 17**

Last Day for 90% Refund for Complete Withdrawal

***Tuesday, September 22 (9 -1 p.m.)***

- SUPT Meeting, 209-210 Bernhard Center
- 2010 Spring Semester Placement Information Sheets Available

**Tuesday, September 29**

First Paycheck (Fall Part-time Coordinators and Mentors)

**Friday, October 2**

Last Day for 50% Refund for Complete Withdrawal

**Friday, October 9**

Spring 2010 Semester Placement Information Sheets Due

**Wednesday, October 28**

Last Day for 25% Refund for Complete Withdrawal

***Tuesday, November 3 (9 -1 p.m.)***

- 2010 Spring Semester Placement Files to University Coordinators

**Monday, November 9**

Last Day to Withdraw from Courses

**Friday, November 20**

2010 Spring Semester Intern Placement Confirmation Due

***Tuesday, December 15 (9-1 p.m.)***

- SUPT Meeting, 209-210 Bernhard Center
- All Mid-Term and Final Evaluations (including Self-Reflective and Zoomerang Confirmation) should be completed; submit to OFP no later than Tuesday, December 22

**Thursday, December 17**

Last Day for Interns

**Saturday, December 19**

Semester Ends/Commencement

**Tuesday, December 22**

Grades Due—12:00 NOON

**Tuesday, January 5**

Last Paycheck (Fall Part-time Coordinators and Mentors)