

WESTERN MICHIGAN UNIVERSITY FOUNDATION

NOTICE OF RECEIPT OF NON-CASH GIFT

This document is for internal use only. It should be completed immediately upon receipt of any non-cash gift. Please type or print. Forward the top two copies to WMU Foundation, Gift Processing, in Walwood Hall. Retain the final copy for departmental records.

Select *one* of the options below (not both).

<p>If this gift is from an individual, complete this information.</p> <p>_____</p> <p>donor's name</p> <p>_____</p> <p>address</p> <p>_____</p> <p>city/street/zip</p> <p>_____</p> <p>spouse's name (if spouse should also receive credit for gift)</p>	<p>If this gift is from a business or other organization, complete this information.</p> <p>_____</p> <p>company (organization) name</p> <p>_____</p> <p>address</p> <p>_____</p> <p>city/street/zip</p> <p>_____</p> <p>representative's name (to whom gift receipt should be sent)</p> <p>_____</p> <p>representative's title</p>
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Amount of gift	Check one:	Date of gift
\$ _____	<input type="checkbox"/> Estimated value	_____
	<input type="checkbox"/> Actual value (attach documentation	_____

Description of gift

WMU department receiving gift _____

WMU representative receiving gift _____

Name of person completing this form _____ campus phone _____