

College of Arts & Sciences

Readmission Appeal

WMU Catalog

DISMISSAL

“Students on probation or extended probation who fail to achieve at least a 2.0 grade point average for the enrollment period, or students on final probation who fail to achieve a 2.0 overall grade point average will be dismissed from the University. **Students who have been dismissed from Western are expected to remain out at least one full **fifteen-week semester.** Students may apply for re-admission through their college advising office.”

If you wish to appeal for readmission to the College of Arts and Sciences:

1. Complete the University Re-Admission form
2. Complete a written, signed statement (minimum 2 typewritten pages/12 pt. font/double-spaced one inch margins) which includes each of the following:
 - A. an explanation of the circumstances which led to your dismissal,
 - B. what you have done to demonstrate that these difficulties have been overcome and/or processes you have implemented to change these circumstances,
 - C. what your educational and career goals are, and why you feel you should be readmitted at this time,
 - D. include any appropriate documentation with this appeal, when available
3. Attach a copy of transcript(s) from any other institutions you have attended since your dismissal from WMU (*grades do not transfer from other institutions, thus WMU grade point average is not affected by transfer work*).

Submit your materials to the College of Arts & Sciences Advising Office, 2318 Friedmann Hall, 1903 W. Michigan Ave., Kalamazoo, MI 49008 – Phone (269) 387-4366 Fax: (269) 387-3999. All materials must be received in the Arts & Sciences Advising Office *no later than*

the following deadlines: _____

August 1-----for Fall	April 1-----for Summer I
December 1-----for Spring	June 1-----for Summer II

You will be contacted regarding the decision of the Readmission Appeal Committee.

NOTE: If you are already contracted to meet certain criteria before being considered for readmission, attach any pertinent documentation, transcripts, etc. to the Readmission Appeal forms and submit to Arts & Sciences Advising.

****The fifteen-week semester is considered to be a fall or spring semester.**

APPEAL FOR READMISSION COLLEGE OF ARTS AND SCIENCES

Last Name	First	M.I.	WIN#
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Address	City	State	Zip
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Daytime Phone	email address
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I request consideration for readmission to the Liberal Education Curriculum,
_____ major, College of Arts and Sciences, Western Michigan University
for: _____
 Semester **Year**

*Be sure that your written statement includes all criteria, and that
all transcripts and other applicable supporting documentation (medical,
legal, financial, etc.) are included with your appeal.
Failure to submit comprehensive documentation will likely impact
the Committee's decision.*

If my request for readmission is supported, I understand and agree to participate in any required study skills workshops, career/major evaluation and/or personal/professional counseling (if applicable), and to obtain and return progress reports to assist in my academic progress.

Signature	Date
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FOR OFFICE USE ONLY:	Received _____
	Readmit under following conditions: _____
	Referred to community college for _____ hours of transferable coursework with at least 3.5 GPA.
	Denied _____ Alternatives Offered _____
	Readmission Committee Members _____
