

COLLEGE OF EDUCATION

Educational and Professional Development

<http://www.wmich.edu/coe/elrt/index.htm>

Resources for Career Guidance and Exploration

Major Skills:

- Active Listening
- Reading Comprehension
- Critical Thinking
- Writing
- Judgment and Decision Making
- Management of Personnel Resources
- Speaking
- Coordination

Student and Professional Organizations:

- Michigan Association of School Boards
<http://www.masb.org>
- Michigan Foundation for Educational Leadership
<http://www.mfel.org>
- Association for the Study of Higher Education
<http://www.ashe.ws>
- American College Personnel Association
<http://www.myacpa.org>

All-Purpose Career Resources:

BroncoJOBS.wmich.edu

VAULT
careerbuilder.com™

CareerJournal.com

College Grad.com

Perfect™
INTERVIEW



Federal Internship Directory
Student Loan Repayment Program
www.makingthedifference.org

DIVISION OF STUDENT AFFAIRS

Career & Student Employment Services



Ellsworth Hall, First Floor
Kalamazoo, MI 49008-5225
Phone: (269) 387-2745
www.broncojobs.wmich.edu

Linking Majors to Occupations

Major Specific Career Resources:

Chronicle of Higher Education—Career Network

<http://chronicle.com/jobs>

Search keyword.

Education America

<http://jobsearch.educationamerica.net>

Search by category, type of job, and location.

Great Jobs.Com

<http://www.greatschooljobs.com/JobB.asp?site=MI>

Choose appropriate category and subcategory.

I Hire School Administrators

<http://www.ihireschooladministrators.com>

Search by title and state.

K-12 Jobs.Com

http://k12jobs.com/template_index.php

Teaching and administrative jobs in a variety of settings.

TopUSAJobs.com

<http://education.jobs.topusajobs.com>

Offers a variety of administrative educational positions.

Sample Job Titles:

- Professor
- Education Professor
- Instructor
- Faculty Member
- Special Education Professor
- Field Placement Director
- Counselor Education Professor
- Field Coordinator
- Lecturer
- Student Teaching Coordinator
- Dean
- Registrar
- Academic Dean
- Academic Affairs Vice President
- College President
- Provost
- Admissions Director
- Dean of Students
- Financial Aid Director
- Academic Affairs Dean

Federal Government Agencies

(Top Agencies for Education Majors include: Department of Defense, Interior, Justice, Veterans Affairs, Homeland Security, Education, Agriculture, Health and Human Services)

For Further Information:

- **O-NET Dictionary of Occupational Titles:** online.onetcenter.org
- **Partnership for Public Service:** www.ourpublicservice.org/workforusa
- **Occupational Outlook Handbook:** www.bls.gov