



Flight Information File #01

SUBJECT: Explanation of the Flight Information File System

DATE: January 4, 2008

The purpose of the Flight Information File (FIF) system is to make pilots aware of notices, rules, and procedural changes for WMU flight operations. The use of this system is mandatory for all pilots. Failure to comply with the use of this system will result in the loss of flight privileges.

The system consists of FIFs published on the College of Aviation web site with notices of changes disseminated through ETA-Talon.

A pilot should read each FIF, and after understanding what that FIF means, should update their ETA-Talon account indicating that they have read the FIF. If the pilot does not understand the FIF or know how to update their ETA-Talon account, they should ask the SOF for clarification, and then update their account.

Every pilot is personally responsible for reading and understanding each new FIF before their next flight, and will be held accountable for the information contained within. Checking the status of FIFs should be part of every pre-flight procedure before submitting a dispatch sheet.