Asylum Lake Policy & Management Council  
Thursday, 08 May 2008  
7:00p.m.  
Parkview Hills Clubhouse  
3707 Greenleaf Circle

The recorded comments below are expressions of council members and are not approved policy until voted on. The statements were not recorded verbatim and cannot be used as quotes.

AGENDA:

I. Call to Order  
Meeting was called to order at 7:00p.m.

II. Roll Call  
a. Sign-In Roster  
Council Members Present: Steve Kohler, Tom Edmonds, Mark Hoffman, Bob Nagler, Bill Steinmann, Frank Wolf, Ann Paulson, Tyler Bassett, Cam Vossen, Duane Hampton, Tim Holysz  
Guests Present: Cari DeLong (Council Coordinator), Kay Chase (alt. for KEC), Gary Wager

III. Adoption of Agenda  
Cari DeLong requested the presentation of the Kalamazoo Community Foundation quarterly report be added to the agenda under “Project/Special Committee Reports item F”. Ann moved to approve the 08 May 2008 meeting agenda. Tom seconded. All in favor. None opposed.

IV. Approval of 14 February 2008 Meeting Minutes  
Bill Steinmann noted a grammatical error on page 3 under the heading “e. Monitoring Subcommittee; WMU Classes; Baseline Study”. In the fourth sentence the word “completed” should be changed to “completing”. Tom moved to approve the 14 November 2008 meeting minutes. Ann seconded. All in favor. None opposed

V. Old Business

a. Asylum Lake Water Quality Report Presentation  
Mark Kieser

Mark Kieser, director of Kieser & Associates, gave a presentation summarizing the year-long water quality study performed by his company at Asylum and Little Asylum Lakes.

Cari DeLong reported that the final draft of the water quality report will be available soon either on the Asylum Lake website or copies will be made on cds and distributed to Council members.
b. Asylum Lake Preserve Monitoring  
Tyler Bassett

**Motion:** Tom Edmonds moved to approve $32,830 for Native Connections to complete a natural features inventory and vegetation monitoring plan for Asylum Lake Preserve. Ann Paulson seconded. Tom Edmonds, Tim Holysz, Mark Hoffman, Bill Steinmann, Frank Wolf, Ann Paulson, Cam Vossen, and Duane Hampton were in favor. None opposed. Tyler Bassett abstained from voting.

Tyler passed out his final draft of Proposal to the Asylum Lake Policy and Management Council for an Updated Natural Features Inventory and Vegetation Monitoring Plan for Asylum Lake Preserve along with a budget.

Cari reported that the Monitoring Subcommittee, consisting of Dr. Ide, Dr. Kohler, Cari and Paul, has met with Tyler concerning his inventory proposal and is satisfied with the objectives and budget. They recommend approval.

Duane Hampton asked Tyler for a timeframe. Tyler stated that a timeframe is not explicitly outlined in his proposal but can be added. By next May the report should be completed.

Tom Edmonds moved to approve $32,830 for Native Connections to complete a natural features inventory and vegetation monitoring plan for Asylum Lake Preserve. Ann Paulson seconded. All in favor. None opposed. Tyler Bassett abstained.

VI. New Business

a. Asylum Lake Annual Maintenance Report  
Tim Holysz

**Motion:** Tom Edmonds moved to approve $24,000 for WMU maintenance costs at Asylum Lake Preserve for the next year. Ann Paulson seconded. Tom Edmonds, Tim Holysz, Mark Hoffman, Bill Steinmann, Frank Wolf, Ann Paulson, Cam Vossen, and Duane Hampton were in favor. Kay Chase was opposed.

Tim handed out a summary of yearly WMU maintenance costs at Asylum Lake Preserve. $12,000 was received from the Kalamazoo Community Foundation last year for maintenance costs. Currently there is a deficit in the account so Tim asked for a larger sum of $24,000 for next year’s costs.

Tom Edmonds moved to approve $24,000 for WMU maintenance costs at Asylum Lake Preserve for the next year. Ann Paulson seconded. Tom Edmonds, Mark Hoffman, Bill Steinmann, Frank Wolf, Ann Paulson, Cam Vossen, and Duane Hampton were in favor. Kay Chase was opposed.

VII. Project/Special Committee Reports

a. Research/Education Committee  
Cari DeLong
Cari reported on 3 applications that were approved by the Research/Education Committee. This included a biology lab in which students recorded the type and diameter of trees within a forest plot. Twelve wooden marker posts were installed every 100 meters within the forest for this lab. These markers correspond to a grid system that will be used for monitoring and research purposes and will be left in after the lab. Another approved application was for a high school student to pull garlic mustard as a volunteer project. The third application was from the MSU entomology department to study the insect diversity in the plot of switchgrass within the Asylum Lake prairie.

b. Operations Committee

No report.

c. PR Subcommittee

Nothing to report.

d. Trails Subcommittee

Tom Edmonds reported that the trails committee had a meeting and identified main trails within the property. The key concerns for this committee are trail improvements as well as handicap and emergency access. The committee is at the point where they would like to seek professional consultation in order to make final recommendations to the Council for trail improvements. There were no objections from the Council.

e. Construction Subcommittee

Tim Holysz

Tim Holysz described construction proposal plans from Site Design Solutions for improvement of the Winchell entrance. Conceptual pictures and a CAD drawing of the site were given to the Council. There was concern from Dr. Hampton that using limestone for the step material may be an issue since it erodes. There were no other objections to the design from the Council.

f. Kalamazoo Community Foundation Quarterly Report

Cari DeLong

Cari handed out copies of the Kalamazoo Community Foundation quarterly report and went over the details with the Council. Dr. Hampton asked whether the grant money is also invested. Cari will look into this and get back to the Council.

VIII. Public Comments

None.

IX. Council/Staff Comments

- Tim commented that there are people picking large amounts of wildflowers at the Preserve.
• Cari announced that 200 students through the Michigan State Youth Convention program will be pulling garlic mustard in the forest area of Asylum Lake on Saturday May 17\textsuperscript{th} as their volunteer project.

• There was concern raised by several Council members that many dogs are not on leashes at the property. Animal control should be notified.

• Mark informed the Council that Tim Holysz, Paul MacNellis, Cari DeLong, Bob Nagler and himself took President Dunn and Vice President Rinker on a tour of Asylum Lake in mid-April to introduce them to the property.

X. Adjournment
Meeting was adjourned at 9:06p.m